

# Library Services Policy

- Library cards are available for residents of Stark, Billings, and Slope Counties free of charge. North Dakota residents living outside of our member counties may receive a card for a \$20 annual fee for a single person, \$25 for a family (library cards for all members of the household.) Library cards will not be issued to children younger than four years old.
- Temporary residents may obtain a limited use library card for a \$20 annual fee. Privileges include check out of two physical items as well as access to electronic resources.
- Library cardholders are responsible for communicating changes to address and/or telephone numbers.
- If a patron needs a replacement library card there is \$2.00 fee.
- Patrons may check out up to 10 books, 5 audiobooks, 5 magazines, 5 movies per card and 2 Binge Boxes per card. Patrons may check out up to 2 book club kits. Adult patrons may also check out 1 video game; 1 of the Children's devices (LeapFrog, MeReader) or Learning Bundles; 2 board games.
- Lending periods: Books - 4 weeks; DVDs 1 week or 4 weeks, depending on length of content; Binge Boxes - 4 weeks; Magazines - 1 week; Board Games - 1 week; Video Games - 2 weeks; Children's devices and learning bundles - 2 weeks; Book Club Kits - 8 weeks.
- Dickinson Public Library does NOT charge late return fines. Lost or damaged items will be billed for replacement cost plus a processing fee. Delinquent bills for lost materials may be turned over to DCI for collection. All family members are blocked when a bill is sent.
- Computer access is permitted for library card holders in good standing. One guest pass per day may be obtained by showing photo ID at the circulation desk.
- Printing from library computers: B&W copies - \$0.15, Color copies - \$0.25, oversize copies - \$0.25.
- Patrons may search for library materials and access their account online at <http://www.dickinsonlibrary.org>. To access your account you need the barcode number that is located on the back of your library card and a password (your last name.)
- Check out our monthly activities calendar for details on programs offered for all ages.
- For your convenience our outside book drop is located on the east side of the building, accessible through the alley.
- Please see our Rules of Conduct for more information regarding patrons under the age of 18.