

PLANNING & ZONING MEETING MINUTES

November 18th, 2020

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OPENING CEREMONIES AND PRESENTATIONS

I. CALL TO ORDER

Chairman, Jason Fridrich, called the meeting to order at approximately, 7:10.

ROLL CALL

Present Were:

Chairman: Jason Fridrich

Vice Chairman: Scott Bullinger

Commissioners: Troy Bosch, Brad Kordonowy, Scott Karsky and Dean Franchuk

Absent: Shirley Dukart

Ex-Officio Members: Mayor Scott Decker, Assistant City Engineer Loretta Marshik, Planning Director Walter Hadley, and City/County Planner Steve Josephson.

City Attorney, Christina Wenko

II. ORDER OF BUSINESS

Chairman Fridrich asks if there were any additions or corrections to the Order of Business, Mr. Hadley stated there was no changes.

Motion to approve the order of business as presented.

MOTION BY: Troy Bosch

SECONDED BY: Scott Bullinger

DISPOSITION: Vote... Aye 6, Nay 0, Absent 1

Motion carried unanimously.

MINUTES – Meeting minutes dated October 21st, 2020

Motion to approve meeting minutes dated October, 21st 2020.

MOTION BY: Scott Bullinger

SECONDED BY: Dean Franchuk

DISPOSITION: Vote... Aye 6, Nay 0, Absent 1

Motion carried unanimously.

1. **SPECIAL USE PERMIT** - To consider a request for a Special Use Permit for a dog day care. The site is located at 1471 4th Avenue East within the City of Dickinson, and is described as Lot 13 & the North ½ of Lot 14, Block 1 of the Yon Replat.

Planning Director Hadley explains that the prior owner cancelled the previous SUP that was in place on this property and they had to reapply, the scope of work and plans are the same as they were on the previous SUP. Notices were sent and no phone calls have been received. Megan Lipetzky with Paw Paradise is here to answer any questions. She states they will operate the business as it was

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before and follow all of the attached conditions. Mr. Bullinger has a question on condition #3. Hours of operation...you can bring them in earlier but have them out at a staggered time. There is a question of the ending hours of time; it should be changed to 5:30. Mr. Fridrich states they did a good job, and the neighbors were ok with it.

Chairman Fridrich opens the public hearing, there being no public comment the hearing is closed.

Mr. Hadley comments that they have gotten in contact with Mr. Praus from solid waste to coordinate waste removal.

I move the City of Dickinson Planning and Zoning Commission recommend Approval of the petition for a Special Use Permit for the Paw Paradise Pet Day Care, subject to all listed conditions required by the Commission within Ordinance #1647 and listed staff conditions, as meeting all the requirements and intent of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements:

1. The applicant shall adhere to all conditions listed in Ordinance #1647 as outlined in their application and make arrangements to appear in front of the Planning Commission to confirm their operation annually at the November 2021 Planning and Zoning Commission meeting as requested for concurrence with the operation. The Planning and City Commission could amend this approval to include additional conditions of approval if deemed necessary to protect the intent of the neighborhood.
2. The applicant shall free up the parking space on the north side of the garage for the employee for the operation. Adequate parking is available for the owner and up to two vehicles for pick up and drop of dogs to the site.
3. The hours of operation shall be from 7am to 5:30 pm Monday through Friday with no outdoor runs for the dogs prior to 9am and after 5:30pm.
4. All dog drop-off and pick up shall be performed on the owner/applicant's site off the public street.
5. No constant barking shall be tolerated for the site, if a single dog continues to bark the owner/applicant shall move the dog into the sound proof garage area until it can be trained not to bark or is removed from the facility to preserve the peace for the adjoining neighbors.
6. The maximum number of dogs allowed on site shall be a total of 10 dogs including any the owner/applicant may have at the residence.
7. All operational conditions as listed in Ordinance 1647, Section 39.03.019 (attached)

MOTION BY: Scott Karsky

SECONDED BY: Scott Bullinger

DISPOSITION: Vote... Aye 6, Nay 0, Absent 1

Motion carried unanimously.

WORK SESSION

None

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ITEMS NOT ON THE AGENDA

Mr. Hadley updates the commission on upcoming items; we will not have a meeting in December.

ADJOURNMENT

MOTION BY: Troy Bosch

SECONDED BY: Scott Bullinger

Adjournment of the meeting at approximately 7:20 AM

DISPOSITION: Motion carried unanimously.

PREPARED BY:

Sylvia Miller

APPROVED BY:

Walter Hadley