



City of Dickinson

Regular Meeting of City Commission
Presiding Officer: President of Commission
(Vice President in absence of President)

Meeting subject to current COVID-19 Federal Guidelines

Tuesday, February 7, 2023
4:30 PM

City Hall – 38 1st Street West, Dickinson, ND 58601

Opening of Meeting

Call to Order:

Roll Call

President:

Scott Decker

Vice President:

John Odermann

Commissioners:

Jason Fridrich

Suzi Sobolik

Robert Baer

Meeting Packet: <https://tinyurl.com/CCM-02-07-2023-Packet>

Stream Link: <https://tinyurl.com/CCM-02-07-2023-Stream>

Teams Meeting: <https://tinyurl.com/CCM-02-07-2023-Teams>

Meeting ID: 291 262 613 190

Meeting Passcode: G37yiX

Teams Phone #: [+1 701-506-0320](tel:+17015060320)

Phone Conference ID: 926 895 47#

Local Phone #: [701-456-7006](tel:7014567006)

Opening Ceremonies: Pledge of Allegiance

1. Order of Business: Consideration for Approval

Memo

2. Consent Agenda

1. Approval of meeting minutes dated January 24, 2022 (Enc.)

2. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Link for viewing Commission Meeting - This link will not be live until approximately 4:20 p.m. on February 7, 2023.

<https://dickinsongov.com/2023/02/07/city-commission-meeting-information-february-7-2023/>

Persons who desire to be heard under Section 9 "Public Comments not on Agenda" may call in at (701) 456-7006 at 5:00 p.m.

Next Resolution No: 02-2023

Next Ordinance No: 1768

Agenda

3. Administration / Finance

A.	Introduction of Danielle Kappel - Library Director	Administrator Dassinger
B.	1. City of Dickinson Retirement Saving Plan Third Amendment/Certification Consideration to approve (Enc.) 2. Chapter 32 Amendment - Retirement Consideration to approve first reading of Ordinance No. _____ (Enc.)	Dept. City Admin. Carlson
C.	Job Description - Seasonal Events Programming Assistant Consideration to approve (Enc.)	HR Director Nameniuk
D.	Reports: 1. HR Monthly Report (Enc.)	HR Director Nameniuk

4. Public Safety

A.	Fire Department Reports: 1. None	Fire Chief Presnell
B.	Police Department Reports: 1. None	Interim Police Chief Cianni

5. Community Development Services

A.	Engineering 1. KLJ Task Order - 2023 Road Maintenance Project Consideration to approve (Enc.) 2. 15th Street West - The District Bid Approval Consideration to approve (Enc.) Reports: 1. Monthly Report (Enc.)	Engineering and Community Development Director Skluzacek
B.	Planning Reports: 1. None	Engineering and Community Development Director Skluzacek
C.	Building/Code Enforcement Reports: 1. None	Building Official Schwindt

6. Public Works

A.	Water Reclamation Facility Tractor Lease Consideration to approve (Enc.)	Utilities Manager Zastoupil
B.	Houston Engineering Task Order - Dickinson Landfill Cell 3B-5 - Project 202313 Consideration to approve (Enc.)	Public Works Director Zuroff

7. Public Hearing and Public Comments not on Agenda - 5:00 p.m.

Introduction

5:00 p.m.	Public Hearing - Rezone Request - Red Rock Ford Consideration to approve first reading of Ordinance No. _____ (Enc.)	City/County Planner Josephson
5:05 p.m.	Public Comments not on Agenda	President Decker

8. Commission

Adjournment

Memo

To: City Commissioners
From: City Staff
Date: 2/3/2023
Re: Order of Business for February 7, 2023 Commission Meeting

1. Order of Business

2. Consent Agenda

- A. Approval of meeting minutes dated January 24 , 2023 (Enc.)**
- B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)**

3. Non- Timetable Agenda

Administration/Finance

- A. Introduction of Danielle Kappel – Library Director**
- B. 1. City of Dickinson Retirement Saving Plan Third Amendment/Certification (Enc.)**

Effective January 1, 2019, the commission approved a change from the Defined Contribution Plan to the State Retirement Plan, NDPERS defined benefit plan. This amendment would amend and modify the defined contribution plan and the Chapter 32 Muni Code on Retirement to reflect changes to the contribution rate to increase from 5% to 7% to be consistent with contribution rates for NDPERS.

There are numerous working documents explaining the intention of the new State plan and what we did to change the existing City Defined Contribution (DC) plan. The intention was to close the DC plan from any new members as of January 1, 2019 and those that were in the DC plan had a one-time option to move to the NDPERS plan --- and since the NDPERS plan was an employer and employee contribution rate of 7% it was approved to increase the old DC plan to match the contribution rate so it went from 5% to 7% for both employer and employee.

These changes were missed in the updated First Amendment Plan and Chapter 32 Retirement Code was not updated with this change.

The Third Amendment to the City Defined contribution plan includes an updated provision called the SECURE ACT. In December 2019, Congress passed the SECURE ACT allowing parents to withdraw up to \$5000 out of their IRAs or 401(k) plans following the birth or adoption of a child, without paying the early withdrawal penalty. This would only affect those employees that still have a Defined Contribution Plan with the City. Staff is recommending this additional provision to be added to the City of Dickinson Defined Contribution Retirement Plan.

Staff is recommending approval of the Third Amendment to the City of Dickinson Defined Contribution Plan. Staff is recommending approval of the First Reading of Chapter 32 updates.

2. Chapter 32 Amendment – Retirement (Enc.)

Corrections made to Chapter 32 – Retirement – on the Employer and Employee retirement contribution rate on the closed Defined Contribution (DC) Plan.

There are working documents from our retirement legal counsel (Dorsey), signed resolutions, commission meeting minutes and work session minutes explaining the intention of the new Defined

Benefit plan with NDPERS and what we did to change the existing City Defined Contribution plan. The intention was to close the DC plan from any new members as of January 1, 2019 and those that were in the DC plan had a one-time option to move to the NDPERS plan. For those employees that chose to stay in the DC plan, we wanted to make it equitable in contribution; hence, since the PERS plan was an employer and employee contribution rate of 7% we increased the old DC plan to match the contribution rate, therefore, it went from 5% to 7% for both employer and employee. The contribution rate change was effective January 1st, 2019 and was implemented in the first payroll of 2019.

Somehow there was an oversight on updating Chapter 32 (Retirement) of the Muni code. Working with City Attorney Wenko, the corrections have been made to the Chapter. Staff recommends approval of the corrections to Chapter 32.

C. Job Description - Season Events Programming Assistant (Enc.)

We are asking for approval of the Seasonal Events Programming Assistant job description. I have included the job description and a brief PowerPoint for my presentation. This position will assist Marketing and Events Director Joel Walters as he begins the first season of programming for the Legacy Square and will help support any marketing needs as well. They will assist with set-up and clean-up, implementation and monitoring of events, provide administrative support, website updates for events calendar, support hands-on activities and programming events as well as a host of additional duties. The finance department has verified there is adequate budget money set aside for the position(s). This position will be in Grade 11 and city staff is recommending approval.

D. Hiring Journal (Enc.)

A. Fire Department

A. Reports:

1. None

B. Police Department

A. Reports:

1. None

5. Developmental Services

A. Engineering

1. KLJ Task Order – 2023 Road Maintenance Project (Enc.)

2. 15th Street West – The District Bid Approval (Enc.)

3. Reports;

1. Monthly Report (Enc.)

B. Planning

Reports:

1. None

C. Building/Code Enforcement

Reports:

1. None

6. Public Works

A. Water Reclamation Facility Tractor Lease (Enc.)

Consideration to approve a tractor lease for the Water reclamation facility.

This is a 3 year lease for \$28,126 per year

This lease has been reviewed by legal, and has been approved for the 2023 budget.

B. Houston Engineering Task Order – Dickinson Landfill C 3B-5- Project 202313 (Enc.)

7. Public Hearing and Public Comments not on Agenda

A. Public Hearing – Rezone Request – Red Rock (Enc.)

REZ -001-2023 Adam Nelson of Nelson Family Investments, LLC is requesting a zoning map amendment from GC, LI and GI to GC, LI and GI for a 42.99-acre property located at 272 34th Street West legally described as Lots 1-5, Block 6 of the North Industries 1st Addition Subdivision within the City of Dickinson. Both the Planning and Zoning Commission and the City Development Team recommend approval. This is the first reading.

B. Public Comments not on Agenda

8. Commission

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann and Commissioners Suzi Sobolik and Robert Baer

Telephone: Commissioner Jason Fridrich

Absent: None

1. PLEDGE OF ALLEGIANCE**2. ORDER OF BUSINESS**

MOTION BY: Suzi Sobolik

SECONDED BY: John Odermann

To approve the January 24, 2023 Order of Business as presented with an addition under Administration of Commission Board Fees and 2023 Commission Meeting Dates.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

A. Approval of meeting minutes dated January 10, 2023

B. Approval of Accounts Payable, Commerce Bank and Checkbook

C. Approval of Actuarial Services Consulting Agreement - Gallagher

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. City Board Appointments – Preservation Commission**

City Administrator Dustin Dassinger presented the Preservation Commission reappointments which include Troy Price, Jared Twogood, and Steven Josephson. Administrator Dassinger along with City staff recommend the appointments.

MOTION BY: John Odermann

SECONDED BY: Robert Baer

To approve the City Board Appointments.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Monthly Financial Report

Accountant Robby Morey presented the revenue report from the State Treasurers Office. He stated the 1% sales tax was slightly down in December but overall higher in the year 2022 as compared to 2021 at \$815,000 higher which was a 13% increase. The sales tax comparison showed 2022 to be the highest collection in the past 7 years. Hospitality Tax for December was slightly down but for the year of 2022 Hospitably Tax was higher at \$990,000. Occupancy was slightly higher in 2022. Oil Impact was higher for the year, ending at \$112,000 higher in 2022 than in 2021. This has been the highest in oil impact since 2016 and it finished at \$17.3 million dollars.

MOTION BY: John Odermann

SECONDED BY: Suzi Sobolik

To approve the monthly financial report

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. City of Dickinson - Branding and Style Guideline Implementation

1. Monthly Report

Interim Police Chief Joe Cianni presented the December monthly report for the Police Department. He stated there were 1,810 calls for service which was slightly down. The year closed out at \$27,065 calls in 2022. There were 195 traffic stops in December with 116 total accidents. Arrests were slightly down from the previous month at 137. Domestic calls were up. Interim Police Chief Cianni updated the Commission on the successful Silver Alert for an 80 year old man who had been gone for approximately 10 hours. He was brought home safely. Interim Chief Cianni stated there were 52 sex offender checks with no violations. Criminal investigations had 8 call outs in December and 76 new cases in December. There were 97 behavioral health checks, which include 76 welfare checks. Interim Chief Cianni discussed training hours, and dispatch calls, which had 71,287 total calls in 2022. He also discussed animal control, SRO officer calls, and community relations. Interim Chief Cianni welcomed back Senior Officer Pickstock who had been serving at the southern border. The Police Department was glad to have him back. With sadness Interim Chief Cianni stated Darrell Haag, who had 31 years of service for the Dickinson Police Department, had passed away in 2023.

City Administrator Dustin Dassinger recognized Interim Police Chief Joe Cianni for his 29 years of service to the City of Dickinson. Administrator Dassinger, along with Commissioners, congratulated Interim Police Chief Cianni.

5. COMMUNITY DEVELOPMENT SERVICES

A. Engineering

1. Bank Stabilization Project Easement

Engineering and Community Development Director Skluzacek presented the bank stabilization project easement to the Commission for approval for the Holiday Gas Station property. He stated this easement project has been signed by the Holiday Gas Station. This request was brought forth for approval as the last thing to have approved prior to work being done. He stated the approval of the US Army Corps of Engineers will need to take place next, and hopefully that action will take place in March. The Corps needs to get involved as this is US Waters.

MOTION BY: Robert Baer

SECONDED BY: John Odermann

To approve the Bank Stability Project Easement for Holiday Gas Station.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Planning

Reports:

1. None

C. Building/Code Enforcement

Reports:

1. None

6. PUBLIC WORKS

A. Street Department Loader Bid

Solid Waste Recycling Manager Aaron Praus stated the City of Dickinson Street Department received 3 bids for one (1) 2023 Wheel Loader. It is the recommendation of Public Works city staff to purchase the 644P John Deere Loader from RDO Equipment for a total cost of \$315,800. Variations and exceptions to the bids are attached for each unit bid. This is a 2023 budgeted equipment purchase of \$415,000 on a 5-year lease. He stated this piece of equipment will be used with the new snow blower that has recently been purchased.

Commissioner John Odermann questioned if the city was still okay with all the identifiers in the bid.

Solid Waste Recycling Manager Aaron Praus stated that Bismarck has the same machine but a little larger blower. He stated even with the differences he feels this will work the best. He did state that Titan Machinery did bid the wrong size of machine.

Solid Waste Manager Praus stated that the city did have a new snow blower coming with a snow gate. This snow blower will put this piece of equipment to trial.

MOTION BY: John Odermann

SECONDED BY: Robert Baer

To approve the purchase of the 644P John Deere Loader from RDO Equipment for a total cost of \$315,800.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Reports:

1. Monthly Report – December and Year End

Solid Waste Recycling Manager Aaron Praus presented the December monthly report along with the year end report. He visited about the capital project, the mausoleum, which is still being worked on during the winter months. He reviewed OP work requests, fleet work orders, and gallons of fuel used in December and annually. He stated the Forestry meeting will be held on 1/27/2023 at 10:00 a.m. at Public Works. He reviewed solid waste, which 57% of the materials are coming from surrounding areas. The majority of the household waste is from out of town. Recycling was down a bit at about 800 tons. This shows a little less activity happening in the city. Manager Praus also updated the commissioners on utility billing work orders, SW water purchases, and as of the end of December, there were 1,166,327 million gallons of water for 2022.

President Scott Decker stated there is a multitude of job openings at Public Works. There are very diverse positions available at Public Works.

Commissioner John Odermann will possibly attend the Urban Forestry Board meeting Thursday the 26th of January, 2023.

President Scott Decker stated Dickinson will be hosting a behavioral health conference in June. He stated Vision West puts those conferences on, and the City was a sponsor when it was held in Watford City last year. President Decker asked the Commission to consider this sponsorship.

9. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Hearing – Chapter 29 Amendment

City Administrator Dustin Dassinger presented Chapter 29 amendments to include inclement weather and paid holidays. He presented changes to deal with emergency closures for the city. He highlighted the recommended changes of a declared event and an undeclared event to benefit eligible employees. He also discussed the exempt and non-exempt employees who are eligible for this benefit. Administrator Dassinger stated the eligible employees, who's services are essential for the safety of the public, will receive one and one half of their regular pay. Administrator Dassinger, along with city staff, recommend approval. He also discussed two additional holidays for the city, which would include the day after Thanksgiving Day and Christmas Eve, as holidays for the city.

Commissioner John Odermann questioned what the impact would be on the city with these changes.

Deputy City Administrator Linda Carlson stated that the city budgets for all days to be work days. She stated the impact was already figured into the budget. She stated the city budgets for what the city believes, but there are always going to be storms or no storms. The additional ½ pay will be considered overtime.

President Scott Decker opened the public hearing at 5:05 p.m. Hearing no public comments, the public hearing was closed at 5:06 p.m. and the following motion is made.

President Scott Decker stated the State legislature was proposing two additional holidays.

Deputy City Administrator Linda Carlson stated she has been watching this bill. This will not take affect until July unless the state would call for an emergency.

MOTION BY: Suzi Sobolik
To approve second reading and final passage of Ordinance No. 1767.

SECONDED BY: John Odermann

ORDINANCE NO. 1767

AN ORDINANCE AMENDING AND REENACTING SECTION 29.08.04090 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO A WEATHER AND EMERGENCY POLICY AND ADDING ADDITIONAL RECOGNIZED HOLIDAYS

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Comments not on Agenda
None

10. **COMMISSION**
None

ADJOURNMENT

MOTION BY: Suzi Sobolik
Adjournment of the meeting 5:30 P.M.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, Interim City Administrator

Scott Decker, President
Board of City Commissioners

Date: January 24, 2023

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management

Ranges:

Vendor ID: First - Last

Class ID: First - Last

Payment Priority: First - Last

Vendor Name: First - Last

FED TAX CLAS: First - Last

Posting Date: First - Last

Document Number: First - Last

Print Option: DETAIL

Age By: Document Date

Aging Date: 2/1/2023

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info

Sorted By: Vendor Name

Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 9629		Name: 3-2 CUSTOM CREATIONS					Class ID: 1099		FED TAX CLAS: LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	079	INV	1/8/2023	1/8/2023	\$120.00	6 ABS COMBS		\$120.00			
							Due				
Voucher(s): 1		Aged Totals:					\$120.00	\$120.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2085		Name: ADVANCED BUSINESS METHODS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AR1642854	INV	1/24/2023	1/24/2023	\$38.39	CONTRACT		\$38.39			
	AR1642855	INV	1/24/2023	1/24/2023	\$512.34	CONTRACT		\$512.34			
	AR1642856	INV	1/24/2023	1/24/2023	\$308.10	CONTRACT		\$308.10			
	AR1642857	INV	1/24/2023	1/24/2023	\$395.56	CONTRACT		\$395.56			
	AR1642858	INV	1/24/2023	1/24/2023	\$114.17	CONTRACT		\$114.17			
	AR1642859	INV	1/24/2023	1/24/2023	\$297.61	CONTRACT		\$297.61			
	AR1642860	INV	1/24/2023	1/24/2023	\$744.06	CONTRACT		\$744.06			
	AR1642861	INV	1/24/2023	1/24/2023	\$302.35	CONTRACT		\$302.35			
	AR1642862	INV	1/24/2023	1/24/2023	\$157.65	CONTRACT		\$157.65			
	AR1642863	INV	1/24/2023	1/24/2023	\$265.33	CONTRACT		\$265.33			
	AR1642864	INV	1/24/2023	1/24/2023	\$218.72	CONTRACT		\$218.72			
	AR1642865	INV	1/24/2023	1/24/2023	\$172.00	CONTRACT		\$172.00			
	AR1642866	INV	1/24/2023	1/24/2023	\$183.65	CONTRACT		\$183.65			
	AR1642867	INV	1/24/2023	1/24/2023	\$219.22	CONTRACT		\$219.22			
	AR1642868	INV	1/24/2023	1/24/2023	\$63.48	CONTRACT		\$63.48			
							Due				
Voucher(s): 15		Aged Totals:					\$3,992.63	\$3,992.63	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	4604171191	CRM	1/17/2023		(\$681.37)	RETURN REGULATOR WINDO		(\$681.37)					
	4604170238	INV	1/12/2023	1/12/2023	\$95.84	REGULATOR WINDOW ELEC (\$95.84					
	4604171032	INV	1/13/2023	1/13/2023	\$553.68	REGULATOR WINDOW ELEC (\$553.68					
	4604170877	INV	1/16/2023	1/16/2023	\$681.37	REGULATOR WINDOW ELEC (\$681.37					
	4604171204	INV	1/17/2023	1/17/2023	\$14.63	MIRROR 8" OFFSET CVX		\$14.63					
	4604171002	INV	1/18/2023	1/18/2023	\$43.11	ROUND 6 LED BLACK WORK L		\$43.11					
Voucher(s): 6							Due Aged Totals:		\$707.26	\$707.26	\$0.00	\$0.00	\$0.00
Vendor ID: 4278		Name: APEX					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	15607	INV	12/31/2022	12/31/2022	\$3,145.00	ENGINEERING SERVICES			\$3,145.00				
	15608	INV	12/31/2022	12/31/2022	\$499.00	ENGINEERING SERVICES			\$499.00				
	15609	INV	12/31/2022	12/31/2022	\$510.50	ENGINEERING SERVICES			\$510.50				
	15610	INV	12/31/2022	12/31/2022	\$2,816.50	ENGINEERING SERVICES			\$2,816.50				
	15614	INV	12/31/2022	12/31/2022	\$1,648.00	202202 WATERMAIN REPLACE			\$1,648.00				
	15615	INV	12/31/2022	12/31/2022	\$24,150.00	202302 23 WATERMAIN REPLA			\$24,150.00				
	15618	INV	12/31/2022	12/31/2022	\$446.50	202111 LS 11 & SIMS ST SEWE			\$446.50				
Voucher(s): 7							Due Aged Totals:		\$33,215.50	\$0.00	\$33,215.50	\$0.00	\$0.00
Vendor ID: 4418		Name: ARAMARK UNIFORM & CAREER APPAREL GROU					Class ID:		FED TAX CLAS:		C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	2550112823	INV	1/11/2023	1/11/2023	\$94.44	MATS		\$94.44					
	2550113055	INV	1/11/2023	1/11/2023	\$82.94	UNIFORM CLEANING		\$82.94					
	2550113068	INV	1/11/2023	1/11/2023	\$169.56	MATS, SOAP, WET MOP HANC		\$169.56					
	2550116225	INV	1/18/2023	1/18/2023	\$138.37	MATS		\$138.37					
	2550116228	INV	1/18/2023	1/18/2023	\$82.94	UNIFORM CLEANING		\$82.94					
	2550116237	INV	1/18/2023	1/18/2023	\$126.89	MATS, DISP SOAP, BOWL CLIF		\$126.89					
	2550118955	INV	1/25/2023	1/25/2023	\$85.91	MATS		\$85.91					

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Voucher(s): 7							Aged Totals:		Due		\$781.05		\$781.05		\$0.00		\$0.00		\$0.00	
Vendor ID: 37		Name: AT&T					Class ID:					FED TAX CLAS:								
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over			
		0304912147001 01132		INV	1/13/2023	1/13/2023	\$27.05	PHONE BILLING -LIBRARY			\$27.05									
Voucher(s): 1							Aged Totals:		Due		\$27.05		\$27.05		\$0.00		\$0.00		\$0.00	
Vendor ID: 68		Name: B & K ELECTRIC					Class ID:					FED TAX CLAS:								
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over			
		111043		INV	12/31/2022	12/31/2022	\$4,858.25	MISC WORK DONE AROUND C					\$4,858.25							
		111044		INV	12/31/2022	12/31/2022	\$3,277.50	MISC WORK DONE AROUND C					\$3,277.50							
Voucher(s): 2							Aged Totals:		Due		\$8,135.75		\$0.00		\$8,135.75		\$0.00		\$0.00	
Vendor ID: 49		Name: BAKER & TAYLOR CO (GA)					Class ID:					FED TAX CLAS:								
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over			
		2037238607		INV	1/3/2023	1/3/2023	\$123.31	DIP CH			\$123.31									
		2037242068		INV	1/4/2023	1/4/2023	\$1,148.56	DIP CH			\$1,148.56									
		2037243869		INV	1/6/2023	1/6/2023	\$756.76	DIP			\$756.76									
		2037243871		INV	1/6/2023	1/6/2023	\$397.79	BOOKS-BC			\$397.79									
Voucher(s): 4							Aged Totals:		Due		\$2,426.42		\$2,426.42		\$0.00		\$0.00		\$0.00	
Vendor ID: 6203		Name: BALCO UNIFORM - POLICE ACCOUNT					Class ID:					FED TAX CLAS:								
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over			
		73135-1		INV	1/17/2023	1/17/2023	\$79.80	CLOTHING - PD OFFICER-FRA			\$79.80									
		73135-2		INV	1/18/2023	1/18/2023	\$345.50	CLOTHING- DP OFFICER FRAI			\$345.50									
		72630-3		INV	1/25/2023	1/25/2023	\$64.91	OCT ORDER-PD			\$64.91									
		72531-4		INV	1/26/2023	1/26/2023	\$64.00	FALL 2022 EQUIPMENT			\$64.00									
		73550-1		INV	1/26/2023	1/26/2023	\$723.35	JANUARY 2022 EQUIPMENT			\$723.35									
Voucher(s): 5							Aged Totals:		Due		\$1,277.56		\$1,277.56		\$0.00		\$0.00		\$0.00	
Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:					FED TAX CLAS:								
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over			
		84473		INV	12/31/2022	12/31/2022	\$1,075.60	TROUBLESHOOT SCADA SYS					\$1,075.60							
		84474		INV	12/31/2022	12/31/2022	\$560.00	TROUBLESHOOT PUMP					\$560.00							

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

84544 INV 1/20/2023 1/20/2023 \$121.41 50 WALL MH BULBS \$121.41

Voucher(s): 3		Aged Totals:		Due							
				\$1,757.01		\$121.41		\$1,635.60		\$0.00	

Vendor ID:	5996	Name:	BIG HORN TIRE, INC				Class ID:	FED TAX CLAS: S CORP			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17072	INV	1/24/2023	1/24/2023	\$203.00	SERVICE CALL UNIT R-60 FR L		\$203.00			

Voucher(s): 1		Aged Totals:		Due							
				\$203.00		\$203.00		\$0.00		\$0.00	

Vendor ID:	6272	Name:	BOSS OFFICE PRODUCTS				Class ID:	FED TAX CLAS: S CORP			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	521873-0	INV	1/20/2023	1/20/2023	\$39.99	PAPER, EASEL, PLN 27X34		\$39.99			

Voucher(s): 1		Aged Totals:		Due							
				\$39.99		\$39.99		\$0.00		\$0.00	

Vendor ID:	5004	Name:	BOUND TREE MEDICAL LLC				Class ID:	1099	FED TAX CLAS:	LLC-P	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	84829956	INV	1/18/2023	1/18/2023	\$2,074.45	OXYGEN MODULE, BREATHER		\$2,074.45			

Voucher(s): 1		Aged Totals:		Due							
				\$2,074.45		\$2,074.45		\$0.00		\$0.00	

Vendor ID:	4390	Name:	BRAUN DISTRIBUTING				Class ID:	FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34837	INV	1/19/2023	1/19/2023	\$29.85	3 5 GAL SPRING WATER		\$29.85			
	35865	INV	1/26/2023	1/26/2023	\$29.85	3 5 GAL SPRING WATER		\$29.85			

Voucher(s): 2		Aged Totals:		Due							
				\$59.70		\$59.70		\$0.00		\$0.00	

Vendor ID:	592	Name:	BRAVERA INSURANCE				Class ID:	FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14625	INV	1/12/2023	1/12/2023	\$110,291.00	COMMERCIAL GENERAL LIAB		\$110,291.00			
	14628	INV	1/13/2023	1/13/2023	\$173,023.00	COMMERICAL AUTO EFF 01/0		\$173,023.00			
	14631	INV	1/13/2023	1/13/2023	\$2,106.00	ADD 2 2023 FORD F150 PICKU		\$2,106.00			
	14639	INV	1/18/2023	1/18/2023	\$31,978.00	COMMERICAL PACKAGE CIMA		\$31,978.00			
	14659	INV	1/23/2023	1/23/2023	\$23,816.00	RENEWAL BOILER & MACHINE		\$23,816.00			
	14687	INV	1/27/2023	1/27/2023	\$3,039.00	ADD 3 2023 FORD F-150		\$3,039.00			
	14688	INV	1/27/2023	1/27/2023	\$404.00	ADD 2023 LARUE SNOWBLOW		\$404.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Voucher(s): 7		Aged Totals:					Due		\$344,657.00	\$344,657.00	\$0.00	\$0.00	\$0.00
Vendor ID: 91		Name: BUREAU OF RECLAMATION					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	91038287	INV	1/30/2023	1/30/2023	\$15,000.00	COSTS ASSOCIATED W/ 0 &		\$15,000.00					
Voucher(s): 1		Aged Totals:					Due		\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 96		Name: BUTLER MACHINERY CO					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	09WO0113023	INV	1/11/2023	1/11/2023	\$1,349.07	WORK DONE ON UNIT MT535I		\$1,349.07					
	09PS0331248	INV	1/14/2023	1/14/2023	\$188.21	SFT COUNTER CONE 25		\$188.21					
	09PS0331729	INV	1/24/2023	1/24/2023	\$369.12	MISC ELEMENTS, GROMMETS		\$369.12					
Voucher(s): 3		Aged Totals:					Due		\$1,906.40	\$1,906.40	\$0.00	\$0.00	\$0.00
Vendor ID: 610		Name: CARQUEST AUTO PARTS STORES					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	2781-394237	INV	1/13/2023	1/13/2023	\$79.98	SHOP TOOLS		\$79.98					
	2781-394246	INV	1/13/2023	1/13/2023	\$319.06	DIESEL EXHAUST FLUID (3)		\$319.06					
Voucher(s): 2		Aged Totals:					Due		\$399.04	\$399.04	\$0.00	\$0.00	\$0.00
Vendor ID: 3431		Name: CENGAGE LEARNING					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	79844115	INV	1/4/2023	1/4/2023	\$100.46	SLOPE CO BOOKS		\$100.46					
	79844821	INV	1/4/2023	1/4/2023	\$71.97	SLOPE CO BOOKS		\$71.97					
	79845338	INV	1/4/2023	1/4/2023	\$53.98	SLOPE CO BOOKS		\$53.98					
	79959674	INV	1/11/2023	1/11/2023	\$83.22	DIP		\$83.22					
Voucher(s): 4		Aged Totals:					Due		\$309.63	\$309.63	\$0.00	\$0.00	\$0.00
Vendor ID: 109		Name: CENTRAL MECHANICAL INC					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	17737	INV	1/11/2023	1/11/2023	\$210.00	WORK DONE ON HEAT PUMP		\$210.00					
	17819	INV	1/25/2023	1/25/2023	\$373.51	BUILDING PUMP MAINTENANC		\$373.51					
	201531 12	INV	1/31/2023	1/31/2023	\$1,800.00	201531 DICKINSON TOWN SQI		\$1,800.00					

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Voucher(s): 3		Aged Totals:					Due				
							\$2,383.51	\$2,383.51	\$0.00	\$0.00	\$0.00
Vendor ID: 113		Name: CHARBONNEAU CAR CENTER					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123579	INV	1/12/2023	1/12/2023	\$42.64	ACUTOR		\$42.64			
Voucher(s): 1		Aged Totals:					Due				
							\$42.64	\$42.64	\$0.00	\$0.00	\$0.00
Vendor ID: 1859		Name: CHI ST ALEXIUS MEDICAL CENTER					Class ID: 1099		FED TAX CLAS: MEDICAL		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20474	INV	1/4/2023	1/4/2023	\$983.74	202 EMPLOYEES EAP QUARTI		\$983.74			
Voucher(s): 1		Aged Totals:					Due				
							\$983.74	\$983.74	\$0.00	\$0.00	\$0.00
Vendor ID: 5757		Name: CITY OF BEULAH					Class ID:		FED TAX CLAS: GOVERNMENT		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023 ANNUAL DUES	INV	1/31/2023	1/31/2023	\$400.00	2023 ANNUAL DUES		\$400.00			
Voucher(s): 1		Aged Totals:					Due				
							\$400.00	\$400.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9641		Name: CIVICPLUS LLC					Class ID:		FED TAX CLAS: LLC-P		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	252676	INV	1/18/2023	1/18/2023	\$4,600.02	MUNICODE TABS, BINDERS, E		\$4,600.02			
Voucher(s): 1		Aged Totals:					Due				
							\$4,600.02	\$4,600.02	\$0.00	\$0.00	\$0.00
Vendor ID: 5125		Name: COVENANT LEGAL GROUP					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3335	INV	12/31/2022	12/31/2022	\$87.50	LEGAL SERVICES-JAMES JUS			\$87.50		
	3338	INV	12/31/2022	12/31/2022	\$87.50	LEGAL SERVICES-BRUCE STE			\$87.50		
	3340	INV	12/31/2022	12/31/2022	\$312.50	LEGAL SERVICES-HAYES			\$312.50		
	3341	INV	12/31/2022	12/31/2022	\$262.50	LEGAL SERVICES-SARAH SHC			\$262.50		
	3343	INV	12/31/2022	12/31/2022	\$1,067.50	LEGAL SERVICES-ASHLYNN L			\$1,067.50		
	3345	INV	12/31/2022	12/31/2022	\$380.00	LEGAL SERVICES-WESLEY HI			\$380.00		
	3346	INV	12/31/2022	12/31/2022	\$312.50	LEGAL SERVICES-G YOUNG			\$312.50		
	3347	INV	12/31/2022	12/31/2022	\$212.50	LEGAL SERVICES-DYLON JAN			\$212.50		
	3348	INV	12/31/2022	12/31/2022	\$325.00	LEGAL SERVICES-D AJOBI EW			\$325.00		
	3350	INV	12/31/2022	12/31/2022	\$125.00	LEGAL SERVICES-ALEXUS BA			\$125.00		

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

3351	INV	12/31/2022	12/31/2022	\$87.50	LEGAL SERVICES-C CRAFTON	\$87.50
3354	INV	12/31/2022	12/31/2022	\$62.50	LEGAL SERVICES-R QUINTAN	\$62.50
3336	INV	1/27/2023	1/27/2023	\$250.00	LEGAL SERVICES-JAMES JUS	\$250.00
3337	INV	1/27/2023	1/27/2023	\$137.50	LEGAL SERVICES-NICHOLAS	\$137.50
3339	INV	1/27/2023	1/27/2023	\$300.00	LEGAL SERVICES-BRUCE STE	\$300.00
3342	INV	1/28/2023	1/28/2023	\$62.50	LEGAL SERVICES-S SHOFNEF	\$62.50
3344	INV	1/28/2023	1/28/2023	\$37.50	LEGAL SERVICES-A LEISS	\$37.50
3349	INV	1/28/2023	1/28/2023	\$175.00	LEGAL SERVICES-D AJOBIEW	\$175.00
3352	INV	1/28/2023	1/28/2023	\$337.50	LEGAL SERVICES-MATTHEW	\$337.50
3353	INV	1/28/2023	1/28/2023	\$325.00	LEGAL SERVICES-R QUINTAN	\$325.00

Voucher(s): 20				Aged Totals:		Due				
						\$4,947.50	\$1,625.00	\$3,322.50	\$0.00	\$0.00

Vendor ID: 5999	Name: DAKOTA BUSINESS SOLUTIONS, INC	Class ID:	FED TAX CLAS: S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7232	INV	1/24/2023	1/24/2023	\$220.99	LOW CAP INK CARTRIDGE		\$220.99			

Voucher(s): 1				Aged Totals:		Due				
						\$220.99	\$220.99	\$0.00	\$0.00	\$0.00

Vendor ID: 149	Name: DAKOTA PUMP & CONTROL CO	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	28620	INV	12/31/2022	12/31/2022	\$12,902.24	WILO MIXER REPAIRS			\$12,902.24		
	28665	INV	1/12/2023	1/12/2023	\$2,245.00	WORK DONE ON MOTOR SHA		\$2,245.00			

Voucher(s): 2				Aged Totals:		Due				
						\$15,147.24	\$2,245.00	\$12,902.24	\$0.00	\$0.00

Vendor ID: 5070	Name: DECKER, SCOTT J	Class ID:	FED TAX CLAS: EMPLOYEE/COMMISIONER
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SD 011823	INV	1/18/2023	1/18/2023	\$125.00	EMPLOYEE EXP-SCOTT DECK		\$125.00			

Voucher(s): 1				Aged Totals:		Due				
						\$125.00	\$125.00	\$0.00	\$0.00	\$0.00

Vendor ID: 161	Name: DEMCO INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7227335	INV	12/5/2022	12/5/2022	\$2,492.00	3 ROTATING MAGAZINE RACK			\$2,492.00		

Voucher(s): 1				Aged Totals:		Due				
						\$2,492.00	\$0.00	\$2,492.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Vendor ID: 2286		Name: DICKINSON FIRE FIGHTERS ASSOCIATION				Class ID:		FED TAX CLAS: GOV				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	12212022	INV	1/27/2023	1/27/2023	\$390.00	JANUARY 20TH WITHHOLDIN		\$390.00				
							Due					
Voucher(s): 1		Aged Totals:					\$390.00	\$390.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 3085		Name: DICKINSON MUNICIPAL COURT BOND				Class ID:		FED TAX CLAS: COURT				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	01262023	INV	1/26/2023	1/26/2023	\$40.00	RESTITUTION PAYMENT-WRC		\$40.00				
							Due					
Voucher(s): 1		Aged Totals:					\$40.00	\$40.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 179		Name: DICKINSON READY MIX				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	275898	INV	1/6/2023	1/6/2023	\$1,482.88	RIVERDALE ROCK 9.56 & 13.6		\$1,482.88				
							Due					
Voucher(s): 1		Aged Totals:					\$1,482.88	\$1,482.88	\$0.00	\$0.00	\$0.00	
Vendor ID: 192		Name: DONS FILTER & FURNACES UNLIMITED				Class ID:		FED TAX CLAS: S CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	054578	INV	1/19/2023	1/19/2023	\$610.32	MISC FILTERS		\$610.32				
							Due					
Voucher(s): 1		Aged Totals:					\$610.32	\$610.32	\$0.00	\$0.00	\$0.00	
Vendor ID: 6501		Name: EBELHAR ROBERT				Class ID:		FED TAX CLAS: EMPLOYEE				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	RE 020123	INV	2/1/2023	2/1/2023	\$46.25	EMPLOYEE EXP-ROBERT EBE		\$46.25				
							Due					
Voucher(s): 1		Aged Totals:					\$46.25	\$46.25	\$0.00	\$0.00	\$0.00	
Vendor ID: 9653		Name: EVOLVING SOLUTIONS, INC				Class ID:		FED TAX CLAS: S- CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	200897	INV	1/26/2023	1/26/2023	\$80,655.25	SW CORE BNDLE SSD, SAS		\$80,655.25				
							Due					
Voucher(s): 1		Aged Totals:					\$80,655.25	\$80,655.25	\$0.00	\$0.00	\$0.00	
Vendor ID: 6237		Name: EVOQUA WATER TECHNOLOGIES LLC				Class ID:		FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	905661587	INV	12/28/2022	12/28/2022	\$18,976.25	3995 GAL BIOXIDE			\$18,976.25			
	905681289	INV	1/11/2023	1/11/2023	\$19,147.25	4031 GAL BIOXIDE		\$19,147.25				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Voucher(s): 2		Aged Totals:					Due				
							\$38,123.50	\$19,147.25	\$18,976.25	\$0.00	\$0.00
Vendor ID: 5763		Name: FEENIXX PUBLISHING					Class ID:		FED TAX CLAS: CORPORATION		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	57903	INV	1/19/2023	1/19/2023	\$313.02	GIFT SHOP STOCK -MUSEUM		\$313.02			
Voucher(s): 1		Aged Totals:					Due				
							\$313.02	\$313.02	\$0.00	\$0.00	\$0.00
Vendor ID: 4476		Name: FLAGSHOOTER LLC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	230123002	INV	1/24/2023	1/24/2023	\$552.97	MISC FLAGS ORDERED-ENGINE		\$552.97			
Voucher(s): 1		Aged Totals:					Due				
							\$552.97	\$552.97	\$0.00	\$0.00	\$0.00
Vendor ID: 6113		Name: FLEETMIND SOLUTIONS INC.					Class ID:		FED TAX CLAS: CORPORATION		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8266	INV	1/17/2023	1/17/2023	\$1,015.00	JAN -FEE LICENSE, MO DATA		\$1,015.00			
	8283	INV	1/20/2023	1/20/2023	\$22,329.78	FLEETLINK DVR, FLAT SCREE		\$22,329.78			
Voucher(s): 2		Aged Totals:					Due				
							\$23,344.78	\$23,344.78	\$0.00	\$0.00	\$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	168673-1	INV	1/19/2023	1/19/2023	\$23.87	NOTICE OF PUBLIC HEARING		\$23.87			
Voucher(s): 1		Aged Totals:					Due				
							\$23.87	\$23.87	\$0.00	\$0.00	\$0.00
Vendor ID: 233		Name: FOUR SEASONS TROPHIES					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3454	INV	1/24/2023	1/24/2023	\$8.88	5 1/4 X 1 1/4 BK BRASS OVER		\$8.88			
Voucher(s): 1		Aged Totals:					Due				
							\$8.88	\$8.88	\$0.00	\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10817755	INV	1/24/2023	1/24/2023	\$16.96	PLUG, CAP		\$16.96			
Voucher(s): 1		Aged Totals:					Due				
							\$16.96	\$16.96	\$0.00	\$0.00	\$0.00
Vendor ID: 258		Name: HACH COMPANY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13408226	INV	1/4/2023	1/4/2023	\$486.70	AMMONIA, TNT + LR		\$486.70			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

13410236 INV 1/5/2023 1/5/2023 \$526.95 TENSETTE PIPET \$526.95

Voucher(s): 2		Aged Totals:		Due		\$1,013.65		\$1,013.65		\$0.00		\$0.00		\$0.00	
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Vendor ID:	4550	Name:	HANSON, MATT				Class ID:				FED TAX CLAS:	EMPLOYEE		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MH 012723	INV	1/27/2023	1/27/2023	\$289.00	EMPLOYEE EXP-MATT HANSC		\$289.00			

Voucher(s): 1		Aged Totals:		Due		\$289.00		\$289.00		\$0.00		\$0.00		\$0.00	
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Vendor ID:	686	Name:	HARRIS WASTE MGT GROUP/CORDELE				Class ID:				FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1045027	INV	1/12/2023	1/12/2023	\$424.93	WASHER, HARDENED, BOLT 5/16		\$424.93			

Voucher(s): 1		Aged Totals:		Due		\$424.93		\$424.93		\$0.00		\$0.00		\$0.00	
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Vendor ID:	6210	Name:	HEART RIVER VOICE				Class ID:				FED TAX CLAS:	S CORP		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11-8287	INV	1/27/2023	1/27/2023	\$140.00	ADVERTISING FOR LIBRARY		\$140.00			

Voucher(s): 1		Aged Totals:		Due		\$140.00		\$140.00		\$0.00		\$0.00		\$0.00	
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Vendor ID:	4004	Name:	HIGHLANDS ENGINEERING & SURVEYING PLLC				Class ID:				FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200156-18	INV	1/12/2023	1/12/2023	\$3,051.50	202002 4TH AVE EAST		\$3,051.50			
	210235-12	INV	1/12/2023	1/12/2023	\$184.00	202112 REPLAT OF WEST RID		\$184.00			

Voucher(s): 2		Aged Totals:		Due		\$3,235.50		\$3,235.50		\$0.00		\$0.00		\$0.00	
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Vendor ID:	2572	Name:	HOTSY EQUIPMENT COMPANY				Class ID:				FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SI027617	INV	1/19/2023	1/19/2023	\$490.00	SOAP FOR WASH BAY		\$490.00			

Voucher(s): 1		Aged Totals:		Due		\$490.00		\$490.00		\$0.00		\$0.00		\$0.00	
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Vendor ID:	5788	Name:	INNOVATIVE OFFICE SOLUTIONS LLC				Class ID:	1099	FED TAX CLAS:	LLC-P				
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4064021	INV	1/16/2023	1/16/2023	\$104.61	PAPER, PEN, HIGHLIGHTER, INDI		\$104.61			
	4071283	INV	1/23/2023	1/23/2023	\$16.28	BOW, ULTRA, 12 OZ, 125/PK		\$16.28			

Voucher(s): 2		Aged Totals:		Due		\$120.89		\$120.89		\$0.00		\$0.00		\$0.00	
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AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Vendor ID: 2900		Name: J J KELLER & ASSOCIATES INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9107645386	INV	1/1/2023	1/1/2023	\$1,325.67	S & S TRNR CERT ELDTC INE			\$1,325.67		
							Due				
Voucher(s): 1		Aged Totals:					\$1,325.67	\$0.00	\$1,325.67	\$0.00	\$0.00
Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2032175	INV	1/26/2023	1/26/2023	\$76.80	8 5 GAL KANDIYOHI DRINKING		\$76.80			
							Due				
Voucher(s): 1		Aged Totals:					\$76.80	\$76.80	\$0.00	\$0.00	\$0.00
Vendor ID: 298		Name: JP FRAME SHOP					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1-43036	INV	1/18/2023	1/18/2023	\$124.24	SHADOW BOX-DASSINGER		\$124.24			
							Due				
Voucher(s): 1		Aged Totals:					\$124.24	\$124.24	\$0.00	\$0.00	\$0.00
Vendor ID: 3112		Name: JUST-IN GLASS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14471	INV	1/13/2023	1/13/2023	\$260.00	SHOP SUPPLIES, LABOR		\$260.00			
							Due				
Voucher(s): 1		Aged Totals:					\$260.00	\$260.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5231		Name: KING, SYDNEE					Class ID:		FED TAX CLAS:	EMPLOYEE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SK 011823	INV	1/18/2023	1/18/2023	\$35.01	EMPLOYEE EXP-SYDNEE KIN		\$35.01			
							Due				
Voucher(s): 1		Aged Totals:					\$35.01	\$35.01	\$0.00	\$0.00	\$0.00
Vendor ID: 301		Name: KLJ ENGINEERING LLC					Class ID:		FED TAX CLAS:	S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10178741	INV	10/26/2022	10/26/2022	\$983.00	202110 STATE AVE HEART R					\$983.00
	10178743	INV	10/26/2022	10/26/2022	\$35,021.82	202201 2022 MILL & OVERLAY					\$35,021.82
	10178782	INV	10/26/2022	10/26/2022	\$6,400.00	202227 DICKINSON SO CEME					\$6,400.00
	10178783	INV	10/27/2022	10/27/2022	\$208.79	COMPREHENSIVE PLAN					\$208.79
	10178806	INV	10/28/2022	10/28/2022	\$5,359.00	202301 2023 MILL & OVERLAY					\$5,359.00
	10180716	INV	11/23/2022	11/23/2022	\$13,972.00	202110 STATE AVE HEART R				\$13,972.00	
	10180717	INV	11/23/2022	11/23/2022	\$37,973.17	202201 22 MILL & OVERLAY				\$37,973.17	

City of Dickinson

10180718	INV	11/23/2022	11/23/2022	\$1,730.00	202227 DICKINSON SO CEMET	\$1,730.00
10180719	INV	11/23/2022	11/23/2022	\$358.00	202301 2023 MILL & OVERLAY	\$358.00
10182459	INV	12/22/2022	12/22/2022	\$5,411.50	202110 STATE AVE HEART RI	\$5,411.50
10182460	INV	12/22/2022	12/22/2022	\$4,200.00	202203 DICKINSON TOWN SQ	\$4,200.00
10183195	INV	12/31/2022	12/31/2022	\$20,011.49	202201 22 DICKINSON MILL & C	\$20,011.49

Voucher(s): 12		Aged Totals:				Due					
						\$131,628.77	\$0.00	\$29,622.99	\$54,033.17	\$47,972.61	

Vendor ID: 321		Name: KOLLING & KOLLING INC				Class ID: 1099		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201917 9	INV	1/26/2023	1/26/2023	\$26,100.00	201917 MAUSOLEIM EXPANSI		\$26,100.00			

Voucher(s): 1		Aged Totals:				Due					
						\$26,100.00	\$26,100.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 3474		Name: LEARNING OPPORTUNITIES				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	224297	INV	1/20/2023	1/20/2023	\$717.56	BOOKS-DIP		\$717.56			

Voucher(s): 1		Aged Totals:				Due					
						\$717.56	\$717.56	\$0.00	\$0.00	\$0.00	

Vendor ID: 3394		Name: LOCATORS & SUPPLIES, INC.				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0304588	INV	12/30/2022	12/30/2022	\$727.77	MARKING PAINT, GREEN & BL			\$727.77		

0304751	INV	1/12/2023	1/12/2023	\$736.55	MARKING PAINT, BLUE(10)	\$736.55
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Voucher(s): 2		Aged Totals:				Due					
						\$1,464.32	\$736.55	\$727.77	\$0.00	\$0.00	

Vendor ID: 1218		Name: LOGO MAGIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	130076	INV	1/9/2023	1/9/2023	\$223.00	CLOTHING ORDERED-R FIELD		\$223.00			
	130095	INV	1/10/2023	1/10/2023	\$155.00	CLOTHING ORDERED-D REINI		\$155.00			
	130181	INV	1/12/2023	1/12/2023	\$293.00	CLOTHING ORDERED-T EDW/		\$293.00			
	130333	INV	1/18/2023	1/18/2023	\$14.00	CLOTHING ORDERED-T TUCK		\$14.00			

Voucher(s): 4		Aged Totals:				Due					
						\$685.00	\$685.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5827		Name: LUCKY'S XPRESS				Class ID: 1099		FED TAX CLAS:		LLC AS PARTNERSHIP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1013166	INV	1/18/2023	1/18/2023	\$100.00	CAR WASHES FOR POLICE DI		\$100.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Voucher(s): 1		Aged Totals:					Due				
							\$100.00 \$100.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 352		Name: MACKOFF KELLOGG LAW FIRM					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 013123	INV	1/31/2023	1/31/2023	\$15,000.00	PROSECUTION		\$15,000.00			
	56000-000M 013123	INV	1/31/2023	1/31/2023	\$13,500.00	CITY ATTORNEY CONTRACT		\$13,500.00			
Voucher(s): 2		Aged Totals:					Due				
							\$28,500.00 \$28,500.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 5715		Name: MARTIN'S WELDING & REFRIGERATION INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	44558	INV	1/5/2023	1/5/2023	\$585.00	RECOVERED 45 UNITS-BALEF		\$585.00			
Voucher(s): 1		Aged Totals:					Due				
							\$585.00 \$585.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 4828		Name: MENARDS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24640	INV	12/28/2022	12/28/2022	\$1.29	1 3/4"-2 3/4" HOSE CLAMP			\$1.29		
	25149	INV	1/11/2023	1/11/2023	\$109.98	2 RESIN 4 SHELF		\$109.98			
	25379	INV	1/17/2023	1/17/2023	\$16.68	4 MEGA SHOWER FOAM		\$16.68			
	25435	INV	1/18/2023	1/18/2023	\$33.18	YZ FH T STAR, DLED , ZINC SC		\$33.18			
	25468	INV	1/19/2023	1/19/2023	\$59.94	6 65W BR40 5K DLED		\$59.94			
	25474	INV	1/19/2023	1/19/2023	\$62.88	3 VENTED HARD HATS, WEDC		\$62.88			
	25652	INV	1/24/2023	1/24/2023	\$25.99	KICKPLATE COMMRC		\$25.99			
	25660	INV	1/24/2023	1/24/2023	\$44.25	MISC ITEMS FOR SOLID WAS1		\$44.25			
	25741	INV	1/26/2023	1/26/2023	\$34.17	PVC CUTTER, LENOX TOOL, V		\$34.17			
	25743	INV	1/26/2023	1/26/2023	\$214.72	32-1"X10' SCH 40 PVC PIPE		\$214.72			
Voucher(s): 10		Aged Totals:					Due				
							\$603.08 \$601.79 \$1.29 \$0.00 \$0.00				
Vendor ID: 370		Name: MIDWEST DOORS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91052	INV	1/12/2023	1/12/2023	\$150.00	LABOR TO RECLAMP SPRING		\$150.00			
	91011	INV	2/8/2023	2/8/2023	\$198.94	COMMERICAL STRAIGHT ARM		\$198.94			
Voucher(s): 2		Aged Totals:					Due				
							\$348.94 \$348.94 \$0.00 \$0.00 \$0.00				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Vendor ID: 5645		Name: MIDWEST LABORATORIES, INC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1117873	INV	1/4/2023	1/4/2023	\$59.72	CHEMICALS		\$59.72			
Voucher(s): 1							Aged Totals:	Due \$59.72	\$59.72	\$0.00	\$0.00
Vendor ID: 1732		Name: MIDWEST TAPE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	503221245	INV	1/11/2023	1/11/2023	\$216.13	DIP CH AV		\$216.13			
	503221247	INV	1/11/2023	1/11/2023	\$610.28	DIP AV		\$610.28			
	503221248	INV	1/11/2023	1/11/2023	\$355.37	BC AV		\$355.37			
	503253319	INV	1/19/2023	1/19/2023	\$68.21	DIP CH AV		\$68.21			
	503253590	INV	1/19/2023	1/19/2023	\$172.43	DIP AV		\$172.43			
	503253592	INV	1/19/2023	1/19/2023	\$200.91	BC AV		\$200.91			
Voucher(s): 6							Aged Totals:	Due \$1,623.33	\$1,623.33	\$0.00	\$0.00
Vendor ID: 984		Name: MINNESOTA VALLEY TESTING LAB INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1180822	INV	1/4/2023	1/4/2023	\$100.78	CHEMICALS		\$100.78			
	1182724	INV	1/19/2023	1/19/2023	\$45.61	CHEMICALS		\$45.61			
	1182726	INV	1/19/2023	1/19/2023	\$239.57	CHEMICALS		\$239.57			
	1182729	INV	1/19/2023	1/19/2023	\$100.78	CHEMICALS		\$100.78			
	1183153	INV	1/24/2023	1/24/2023	\$45.61	CHEMICALS		\$45.61			
	1183432	INV	1/25/2023	1/25/2023	\$239.57	CHEMICALS		\$239.57			
	1183434	INV	1/25/2023	1/25/2023	\$100.78	CHEMICALS		\$100.78			
	1183708	INV	1/27/2023	1/27/2023	\$147.69	CHEMICALS		\$147.69			
	1183709	INV	1/27/2023	1/27/2023	\$100.78	CHEMICALS		\$100.78			
Voucher(s): 9							Aged Totals:	Due \$1,121.17	\$1,121.17	\$0.00	\$0.00
Vendor ID: 5620		Name: NAYAX, LLC					Class ID: 1099		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1479803	INV	11/29/2022	11/29/2022	\$17.90	MONTHLY SERVICE FEE-LIBR				\$17.90	
	1529227	INV	12/31/2022	12/31/2022	\$8.95	MONTHLY SERVICE FEE			\$8.95		

Voucher(s): 2		Aged Totals:					Due				
							\$26.85	\$0.00	\$8.95	\$17.90	\$0.00
Vendor ID: 418		Name: ND CLERKS ASSOCIATION					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023 NDCA DUES	INV	1/23/2023	1/23/2023	\$100.00	2023 NDCA DUES		\$100.00			
Voucher(s): 1		Aged Totals:					Due				
							\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6254		Name: ND DEPT OF ENVIROMENTAL QUALITY					Class ID:		FED TAX CLAS: STATE GOVERNMENT		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	OPCER-1192	INV	1/25/2023	1/25/2023	\$50.00	WATER DISTRIBUTION SYSTE		\$50.00			
	OPCERT-1190	INV	1/25/2023	1/25/2023	\$50.00	WATER DISTRIBUTION SYSTE		\$50.00			
	OPCERT-1193	INV	1/25/2023	1/25/2023	\$50.00	WASTEWATER COLLECTION :		\$50.00			
	OPCERT-1233	INV	1/25/2023	1/25/2023	\$50.00	WASTEWATER COLLECTION :		\$50.00			
Voucher(s): 4		Aged Totals:					Due				
							\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
Vendor ID: 680		Name: ND FIREFIGHTERS ASSOCIATION					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023011802	INV	1/18/2023	1/18/2023	\$358.98	FUNDAMENTALS OF FIRE FIG		\$358.98			
	2023012006	INV	1/20/2023	1/20/2023	\$253.91	FUNDAMENTALS OF FIRE FIG		\$253.91			
Voucher(s): 2		Aged Totals:					Due				
							\$612.89	\$612.89	\$0.00	\$0.00	\$0.00
Vendor ID: 2008		Name: ND ONE CALL INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2124120	INV	12/31/2022	12/31/2022	\$42.60	REG & VOICE TICKETS & CALI			\$42.60		
Voucher(s): 1		Aged Totals:					Due				
							\$42.60	\$0.00	\$42.60	\$0.00	\$0.00
Vendor ID: 5011		Name: ND POST BOARD					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C OLSON 01/31/23	INV	1/31/2023	1/31/2023	\$45.00	OFFICER LICENSING-CHRIS C		\$45.00			
	JACOBSON, MEYER,	INV	1/31/2023	1/31/2023	\$75.00	OFFICER TESTING FEES (3)		\$75.00			
Voucher(s): 2		Aged Totals:					Due				
							\$120.00	\$120.00	\$0.00	\$0.00	\$0.00
Vendor ID: 405		Name: NEWBY'S ACE HARDWARE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	K78992/1	CRM	1/26/2023		(\$3.14)	RETURN KEY-DIDN'T WORK		(\$3.14)			

378407/1	INV	1/3/2023	1/3/2023	\$85.38	ANGLE GRINDER 4 1/2", TAP C	\$85.38
378595/1	INV	1/10/2023	1/10/2023	\$41.38	2 ICE MELTS 40# PAIL ACE	\$41.38
378789/1	INV	1/19/2023	1/19/2023	\$31.49	AXE BOYS 2-1/4 "28" HANDL	\$31.49
378872/1	INV	1/23/2023	1/23/2023	\$26.99	CM FILTER RED PUSH ON	\$26.99
378943/1	INV	1/25/2023	1/25/2023	\$3.14	KEY CUT	\$3.14

Voucher(s):	6	Aged Totals:	Due	\$185.24	\$185.24	\$0.00	\$0.00	\$0.00
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Vendor ID: 437		Name: NORTHWEST TIRE INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15148106	INV	1/26/2023	1/26/2023	\$195.82	BRASS TRUCK VALVE UNIT #6		\$195.82			

Voucher(s):	1	Aged Totals:	Due	\$195.82	\$195.82	\$0.00	\$0.00	\$0.00
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Vendor ID: 2131			Name: OLYMPIC SALES INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13540	INV	1/5/2023	1/5/2023	\$69.26	NEW WAY ANTI SAIL BRACKE		\$69.26			
	13541	INV	1/5/2023	1/5/2023	\$2,592.73	CABLE HOIST REEVING CYLIN		\$2,592.73			

Voucher(s):	2	Aged Totals:	Due	\$2,661.99	\$2,661.99	\$0.00	\$0.00	\$0.00
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Vendor ID: 2159		Name: PENWORTHY COMPANY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0093005	INV	1/23/2023	1/23/2023	\$490.41	BILLINGS CO -BOOKS		\$490.41			

Voucher(s):	1	Aged Totals:	Due	\$490.41	\$490.41	\$0.00	\$0.00	\$0.00
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Vendor ID: 6028		Name: PRECISE FLEET MANAGEMENT				Class ID:		FED TAX CLAS: LLC-S			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200-1040999	INV	1/25/2023	1/25/2023	\$138.00	5MB FLAT DATA PLAN US W/N		\$138.00			

Voucher(s):	1	Aged Totals:	Due	\$138.00	\$138.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 466		Name: PUMP SYSTEMS LLC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PSI 206977	INV	1/10/2023	1/10/2023	\$33.81	HB ALUM, CLAMP, HOSE REP,		\$33.81			
	PSI 206978	INV	1/10/2023	1/10/2023	\$126.06	REDUCER, COUPLERS		\$126.06			
	PSI 207346	INV	1/27/2023	1/27/2023	\$2,149.86	MISC ITEMS FOR STATION 1 F		\$2,149.86			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Voucher(s): 3		Aged Totals:					Due				
							\$2,309.73	\$2,309.73	\$0.00	\$0.00	\$0.00
Vendor ID: 6012		Name: QUADIENT - POSTAGE FUNDING					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9161 070121	INV	7/26/2021	7/26/2021	\$54.54	CORRECTING CREDIT ON PO:					\$54.54
	9161 01292023	INV	1/29/2023	1/29/2023	\$1,503.74	POSTAGE		\$1,503.74			
Voucher(s): 2		Aged Totals:					Due				
							\$1,558.28	\$1,503.74	\$0.00	\$0.00	\$54.54
Vendor ID: 6012A		Name: QUADIENT LEASING					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	N9610484	INV	10/1/2022	10/1/2022	\$248.85	LEASE PAYMENT					\$248.85
Voucher(s): 1		Aged Totals:					Due				
							\$248.85	\$0.00	\$0.00	\$0.00	\$248.85
Vendor ID: 4911		Name: RAMSEY LAW OFFICE PLLC					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	01302023	INV	1/30/2023	1/30/2023	\$267.00	ALTER JUDGE'S HOURS		\$267.00			
Voucher(s): 1		Aged Totals:					Due				
							\$267.00	\$267.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5915		Name: RED ROCK FORD OF DICKINSON					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5052428	INV	1/12/2023	1/12/2023	\$151.27	LAMP ASY- REAR		\$151.27			
	5052459	INV	1/12/2023	1/12/2023	\$35.35	MOTOR ASY		\$35.35			
Voucher(s): 2		Aged Totals:					Due				
							\$186.62	\$186.62	\$0.00	\$0.00	\$0.00
Vendor ID: 481		Name: REITER WELDING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12913	INV	1/10/2023	1/10/2023	\$526.00	CUT SNOW BLOWER SIDE CC		\$526.00			
Voucher(s): 1		Aged Totals:					Due				
							\$526.00	\$526.00	\$0.00	\$0.00	\$0.00
Vendor ID: 496		Name: ROUGHRIDER SPEED CENTER					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	90218	INV	1/17/2023	1/17/2023	\$530.96	WEATHERTEC FOR UNIT B65		\$530.96			
	90219	INV	1/17/2023	1/17/2023	\$530.96	WEATHERTEC FOR UNIT B66		\$530.96			
	90220	INV	1/17/2023	1/17/2023	\$379.99	TRAIL FX FOR UNIT W4		\$379.99			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Voucher(s): 3		Aged Totals:					Due							
							\$1,441.91		\$1,441.91		\$0.00		\$0.00	
Vendor ID: 42		Name: RUNNINGS SUPPLY INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	7534229	INV	1/12/2023	1/12/2023	\$367.84	MISC TOOLS FOR WATER DEI		\$367.84						
	7535007	INV	1/13/2023	1/13/2023	\$64.67	MISC ITEMS FOR BALER BUILI		\$64.67						
	7537881	INV	1/17/2023	1/17/2023	\$19.56	CLEANING SUPPLIES FOR TR		\$19.56						
	7538039	INV	1/17/2023	1/17/2023	\$91.96	4 FILTER CART DEWALT REG		\$91.96						
	7538711	INV	1/18/2023	1/18/2023	\$59.98	LOCK & LUBE GREASE COUPI		\$59.98						
	7538738	INV	1/18/2023	1/18/2023	\$16.14	6 WINDSHIELD WASHER FLUI		\$16.14						
	7539432	INV	1/19/2023	1/19/2023	\$69.93	2.5 DIESEL FLUID, TELESCO T		\$69.93						
	7540238	INV	1/20/2023	1/20/2023	\$23.07	TOTE BOX, FEED SCOOP, DIS		\$23.07						
	7542228	INV	1/23/2023	1/23/2023	\$519.98	STORAGE CABINET STEEL (2)		\$519.98						
Voucher(s): 9		Aged Totals:					Due							
							\$1,233.13		\$1,233.13		\$0.00		\$0.00	
Vendor ID: 986		Name: SAFETY-KLEEN					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	90847671	INV	1/20/2023	1/20/2023	\$289.59	MDL 30 W/PRM SOLVENT		\$289.59						
Voucher(s): 1		Aged Totals:					Due							
							\$289.59		\$289.59		\$0.00		\$0.00	
Vendor ID: 505		Name: SANITATION PRODUCTS					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	84501	INV	1/17/2023	1/17/2023	\$441.47	CHAIN GUARD		\$441.47						
Voucher(s): 1		Aged Totals:					Due							
							\$441.47		\$441.47		\$0.00		\$0.00	
Vendor ID: 506		Name: SAX MOTOR CO INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	164547	INV	1/19/2023	1/19/2023	\$153.14	LAMP FOR UNIT PD-9		\$153.14						
Voucher(s): 1		Aged Totals:					Due							
							\$153.14		\$153.14		\$0.00		\$0.00	
Vendor ID: 3302		Name: SLOPE AREA RIFLE & PISTOL CLUB					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	100	INV	1/27/2023	1/27/2023	\$1,000.00	RANGE USAGE MEMBERSHIP		\$1,000.00						

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Voucher(s): 1		Aged Totals:					Due				
							\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SX9 II6035	INV	1/12/2023	1/12/2023	\$30,960.00	MID GRADE UNLEADED, WINT		\$30,960.00			
	SX9 II6089	INV	1/18/2023	1/18/2023	\$832.70	55 GAL SUPERLUBE TMS SAE		\$832.70			
Voucher(s): 2		Aged Totals:					Due				
							\$31,792.70	\$31,792.70	\$0.00	\$0.00	\$0.00
Vendor ID: 1041		Name: SOUTHWEST WATER AUTHORITY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	04923.00 12312022	INV	12/31/2022	12/31/2022	\$25.93	MONTHLY CONSUMPTION			\$25.93		
	INV13346	INV	1/31/2023	1/31/2023	\$306,836.94	MONTHLY WATER BILLING		\$306,836.94			
Voucher(s): 2		Aged Totals:					Due				
							\$306,862.87	\$306,836.94	\$25.93	\$0.00	\$0.00
Vendor ID: 5631		Name: SPEE DEE DELIVERY SERVICE, INC					Class ID:		FED TAX CLAS:	S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	718900	INV	12/24/2022	12/24/2022	\$34.13	WEEKLY SERVICE CHARGE			\$34.13		
	722836	INV	12/31/2022	12/31/2022	\$33.90	WEEKLY SERVICE CHARGE			\$33.90		
	730187	INV	1/7/2023	1/7/2023	\$33.83	WEEKLY SERVICE CHARGE		\$33.83			
	733784	INV	1/14/2023	1/14/2023	\$45.11	STANDARD SHIPMENTS		\$45.11			
Voucher(s): 4		Aged Totals:					Due				
							\$146.97	\$78.94	\$68.03	\$0.00	\$0.00
Vendor ID: 4081		Name: SRF CONSULTING GROUP INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13839.01-13	INV	12/31/2022	12/31/2022	\$1,330.02	201816 CROOKED CRANE TR/			\$1,330.02		
Voucher(s): 1		Aged Totals:					Due				
							\$1,330.02	\$0.00	\$1,330.02	\$0.00	\$0.00
Vendor ID: 2232		Name: STARK COUNTY AUDITOR					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO PERMIT 0	INV	2/1/2023	2/1/2023	\$46.80	STARK CO PERMIT REMITTAN		\$46.80			
Voucher(s): 1		Aged Totals:					Due				
							\$46.80	\$46.80	\$0.00	\$0.00	\$0.00
Vendor ID: 4241		Name: STONE MANUFACTURING & SUPPLY CO					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0620126	INV	1/24/2023	1/24/2023	\$156.40	PET LICENSE TAGS		\$156.40			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
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Voucher(s): 1							Aged Totals:		Due					
									\$156.40	\$156.40	\$0.00	\$0.00	\$0.00	
Vendor ID: 6088		Name: STONERIDGE SOFTWARE, LLC					Class ID:		FED TAX CLAS:		LLC-S			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	000062556	INV	1/1/2023	1/1/2023	\$390.00	EONE SMARTLIST BUILDER A			\$390.00					
Voucher(s): 1							Aged Totals:		Due					
									\$390.00	\$0.00	\$390.00	\$0.00	\$0.00	
Vendor ID: 537		Name: SW DISTRICT HEALTH UNIT/ MEDICAL					Class ID: 1099		FED TAX CLAS:		MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	1681	INV	1/10/2023	1/10/2023	\$118.00	MISC VACCINE/IMMUNIZATION		\$118.00						
Voucher(s): 1							Aged Totals:		Due					
									\$118.00	\$118.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES					Class ID: 1099		FED TAX CLAS:		MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	1737	INV	12/27/2022	12/27/2022	\$320.00	WATER ANALYSIS LAB SLIPS			\$320.00					
	17	INV	1/5/2023	1/5/2023	\$375.00	WATER ANALYSIS LAB SLIPS		\$375.00						
	96 011923	INV	1/19/2023	1/19/2023	\$235.00	WATER ANALYSIS LAB SLIPS		\$235.00						
Voucher(s): 3							Aged Totals:		Due					
									\$930.00	\$610.00	\$320.00	\$0.00	\$0.00	
Vendor ID: 1884		Name: SW VICTIM WITNESS PROGRAM					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	JAN 2023 VICTIM FEE	INV	2/1/2023	2/1/2023	\$720.00	VICTIM WITNESS FEE-JAN 2023		\$720.00						
Voucher(s): 1							Aged Totals:		Due					
									\$720.00	\$720.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 551		Name: SWANSTON EQUIPMENT					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	P87138	INV	1/24/2023	1/24/2023	\$445.02	20 ICE CUTTERS		\$445.02						
Voucher(s): 1							Aged Totals:		Due					
									\$445.02	\$445.02	\$0.00	\$0.00	\$0.00	
Vendor ID: 555		Name: TEMP RIGHT SERVICES INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	38531	INV	12/12/2022	12/12/2022	\$130.00	WORK @ WASTE WATER TRE			\$130.00					
Voucher(s): 1							Aged Totals:		Due					
									\$130.00	\$0.00	\$130.00	\$0.00	\$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Vendor ID: 3940		Name: TITAN MACHINERY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17985419	INV	1/17/2023	1/17/2023	\$1,106.70	OIL SERVICE KIT, WASHER, FI		\$1,106.70			
	17989108	INV	1/18/2023	1/18/2023	\$392.72	AIR FILTER, ENGINE OIL FILTE		\$392.72			
Voucher(s): 2							Due				
Aged Totals:							\$1,499.42	\$1,499.42	\$0.00	\$0.00	\$0.00
Vendor ID: 9651		Name: TLC BUILDERS				Class ID:		FED TAX CLAS: LLC-C			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	328	INV	10/21/2022	10/21/2022	\$3,825.00	202218 PHASE 111 WATER ME					\$3,825.00
Voucher(s): 1							Due				
Aged Totals:							\$3,825.00	\$0.00	\$0.00	\$0.00	\$3,825.00
Vendor ID: 791		Name: TOOZ CONSTRUCTION INC				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	29354	INV	1/24/2023	1/24/2023	\$192,641.95	201531 DOWNTOWN TOWN S		\$192,641.95			
Voucher(s): 1							Due				
Aged Totals:							\$192,641.95	\$192,641.95	\$0.00	\$0.00	\$0.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6787282-0001	INV	1/5/2023	1/5/2023	\$90.00	FIT TESTING, MED QUESTION		\$90.00			
	6795260-0001	INV	1/19/2023	1/19/2023	\$90.00	MEDICAL QUESTIONNAIRE, FI		\$90.00			
Voucher(s): 2							Due				
Aged Totals:							\$180.00	\$180.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6287		Name: TRACKER MANAGEMENT				Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14037	INV	1/18/2023	1/18/2023	\$5,234.72	01-09-23 & 01-11-23 DKN-SHAK		\$5,234.72			
	14072	INV	1/20/2023	1/20/2023	\$2,613.04	01-18-23 DICKINSON-SHAKOP		\$2,613.04			
Voucher(s): 2							Due				
Aged Totals:							\$7,847.76	\$7,847.76	\$0.00	\$0.00	\$0.00
Vendor ID: 5539		Name: TRAVELING LANTERN THEATRE COMPANY				Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	013023	INV	1/30/2023	1/30/2023	\$445.50	SHOW FOR LIBRARY-07-26-23		\$445.50			
Voucher(s): 1							Due				
Aged Totals:							\$445.50	\$445.50	\$0.00	\$0.00	\$0.00
Vendor ID: 5954		Name: TURTLE TRACKS				Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

City of Dickinson

1975	INV	10/6/2022	10/6/2022	\$250.00	MOLLE BALLISTIC VEST CARF	\$250.00
2029	INV	10/28/2022	10/28/2022	\$250.00	MOLLE BALLISTIC VEST CARF	\$250.00

Voucher(s): 2				Aged Totals:		Due					
						\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	

Vendor ID: 9652	Name: ULTRA BRIGHT LIGHTZ				Class ID:			FED TAX CLAS:		LLC-C	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	W149561	INV	1/12/2023	1/12/2023	\$4,339.33	LIGHT BAR, HEADACHE RACK		\$4,339.33			

Voucher(s): 1				Aged Totals:		Due					
						\$4,339.33	\$4,339.33	\$0.00	\$0.00	\$0.00	

Vendor ID: 607	Name: WEST DAKOTA OIL INC				Class ID:			FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	333469	INV	11/18/2022	11/18/2022	\$1,039.74	186 GAL DIESEL FUEL				\$1,039.74	
	30209	INV	1/20/2023	1/20/2023	\$115.00	1-0 BLUE DEF 2.5 G JUGS		\$115.00			

Voucher(s): 2				Aged Totals:		Due					
						\$1,154.74	\$115.00	\$0.00	\$1,039.74	\$0.00	

Vendor ID: 1415	Name: WEST DAKOTA VETERINARY CLINIC INC				Class ID:			FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	225548	INV	1/17/2023	1/17/2023	\$51.90	CARPROFEN FOR PD ANIMAL		\$51.90			

Voucher(s): 1				Aged Totals:		Due					
						\$51.90	\$51.90	\$0.00	\$0.00	\$0.00	

Vendor ID: 1736	Name: WEST PLAINS INC				Class ID:			FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ID77993	INV	11/22/2022	11/22/2022	\$326.06	CUTTING EDGE				\$326.06	
	ID78753	INV	12/28/2022	12/28/2022	\$750.73	BOLTS, NUT 5, CUTTING EDGI			\$750.73		
	ID79135	INV	1/12/2023	1/12/2023	\$71.01	SWITCH FOR UNIT R-12 BOBC		\$71.01			

Voucher(s): 3				Aged Totals:		Due					
						\$1,147.80	\$71.01	\$750.73	\$326.06	\$0.00	

Vendor ID: 5158	Name: WEST RIVER BUSINESS CENTER				Class ID: 1099			FED TAX CLAS:		Non-profit	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JOB FAIR 2023	INV	1/31/2023	1/31/2023	\$125.00	JOB FAIR		\$125.00			

Voucher(s): 1				Aged Totals:		Due					
						\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 2632	Name: WEST RIVER LODGE #5				Class ID:			FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JANUARY 2023	INV	1/27/2023	1/27/2023	\$1,085.00	JAN 2023 P/R WITHHOLDING		\$1,085.00			

Voucher(s): 1		Aged Totals:					Due				
							\$1,085.00 \$1,085.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID: FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	610157	INV	1/17/2023	1/17/2023	\$319.43	HEATER-ENG		\$319.43			
Voucher(s): 1		Aged Totals:					Due				
							\$319.43 \$319.43 \$0.00 \$0.00 \$0.00				
Vendor ID: 620		Name: WINN CONSTRUCTION INC					Class ID: FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13391	INV	9/8/2022	9/8/2022	\$286.08	202223 2022 SIDEWALK					\$286.08
	13410	INV	9/15/2022	9/15/2022	\$6,522.25	202223 2022 SIDEWALK					\$6,522.25
	13411	INV	9/15/2022	9/15/2022	\$948.50	202223 2022 SIDEWALK					\$948.50
Voucher(s): 3		Aged Totals:					Due				
							\$7,756.83 \$0.00 \$0.00 \$0.00 \$7,756.83				
Vendor Totals:						<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
						117	\$1,375,531.30	\$1,144,332.78	\$115,423.82	\$55,416.87	\$60,357.83



Commerce Bank

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-510638

**00000000

Account ID

Account Number

Payment Due Date FEB 01, 2023

Amount Due \$20,733.78

Current Balance \$20,733.78

Amount Enclosed \$

To ensure your payment is posted promptly,
please submit all payments to:
PO BOX 846451
KANSAS CITY, MO 64184-6451

800000188386IIII 002073378002073378

Please detach and return with your payment

ACCOUNT MESSAGES

Visa Purchasing

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.
IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY

CITY OF DICKINSON

TOTAL CORPORATE ACTIVITY

\$57,510.83

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-18	01-18		AUTO PAYMENT - THANK YOU!	\$57,510.83CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0330%	11.90%	\$0.00

For Customer Service Call:

1-800-892-7104

Outside the U.S., Call:

1-402-691-7800

Send Billing Inquiries To:

COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

Account ID

Account Summary

Previous Balance \$57,510.83

Purchases & Other Charges \$21,004.34

Cash Advances \$0.00

Cash Advance Fees \$0.00

Late Charges \$0.00

Finance Charges \$0.00

Credits \$270.56

Payments \$57,510.83

New Balance \$20,733.78

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
<p align="center">CITY OF DICKINSON</p> <p align="center">Account ID</p> <p align="center">8000-0018-8386</p>			

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS
		\$1,569.09	\$0.00	\$2.30
				TOTAL ACTIVITY
				\$1,566.79
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-10	24226383011360911292244	WAL-MART #1567 DICKINSON ND	19.00
01-13	01-10	74137463011100400460040	MENARDS DICKINSON ND DICKINSON ND	2.30CR
01-13	01-11	24269793012500545647241	COLUMBIA SOUTHERN UNIV 251-981-3771 AL	350.00
01-13	01-12	24226383013091005799111	WAL-MART #1567 DICKINSON ND	678.00
01-18	01-17	24226383017360946167332	WAL-MART #1567 DICKINSON ND	348.00
01-18	01-17	24226383018091001274759	WAL-MART #1567 DICKINSON ND	86.66
01-20	01-18	24226383019360955213561	WAL-MART #1567 DICKINSON ND	76.00
01-25	01-24	24226383025091001344181	WAL-MART #1567 DICKINSON ND	11.43

CARDHOLDER ACTIVITY				
GARY ZUROFF		PURCHASES	CASH ADVANCES	CREDITS
		\$50.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$50.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-19	01-18	24692163018105172372076	NORTH DAKOTA STATE UNI 701-231-8782 ND	50.00

CARDHOLDER ACTIVITY				
SHELLY NAMENIUK		PURCHASES	CASH ADVANCES	CREDITS
		\$51.95	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$51.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-13	01-12	24492153012852329456471	PP*SDMUNCILEAG 888-877-0450 SD	51.95

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT 2		PURCHASES	CASH ADVANCES	CREDITS
		\$696.50	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$696.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-18	01-18	24055233018083341310552	CPR SAVERS & FIRST AID 800-480-1277 AZ	346.50
01-20	01-18	24269793019500525267740	COLUMBIA SOUTHERN UNIV 251-981-3771 AL	350.00

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
<p align="center">CITY OF DICKINSON</p> <p align="center">Account ID</p> <p align="center">8000-0018-8386</p>			

CARDHOLDER ACTIVITY				
RITA BINSTOCK		PURCHASES	CASH ADVANCES	CREDITS
		\$1,056.35	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$1,056.35
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-10	24226383011360910191348	WAL-MART #1567 DICKINSON ND	80.45
01-12	01-11	24055233011207438600024	NORTH DAKOTA LEAGUEOFCIT 701-223-3518 ND	80.00
01-12	01-11	24055233011207438600032	NORTH DAKOTA LEAGUEOFCIT 701-223-3518 ND	200.00
01-13	01-12	24055233012207438700013	NORTH DAKOTA LEAGUEOFCIT 701-223-3518 ND	475.00
01-13	01-12	24055233012207438700021	NORTH DAKOTA LEAGUEOFCIT 701-223-3518 ND	75.00
01-13	01-13	24138293013084019148886	LANDS END BUS OUTFITTERS 800-332-4700 WI	47.90
01-20	01-18	24755423019150192414988	MAINSTAY SUITES STANLEY ND	98.00
CHECK IN DATE:01-17-23				
CONFIRMATION #:0634771935				

CARDHOLDER ACTIVITY				
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS
		\$118.38	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$118.38
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-13	01-12	24692163012101155860308	APPLE.COM/BILL 866-712-7753 CA	10.99
01-17	01-16	24431063017083323017156	AMAZON.COM*3761S6FV3 AMZNAMZN.COM/BILLWA	60.51
01-20	01-19	24692163019105800985090	AMZN Mktp US*Y50PM7NM3 Amzn.com/billWA	36.93
01-23	01-21	24692163021107163621722	AMZN Mktp US*RW36W4963 Amzn.com/billWA	9.95

CARDHOLDER ACTIVITY				
GRANT CARLSON		PURCHASES	CASH ADVANCES	CREDITS
		\$2,333.83	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$2,333.83
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-11	24692163011100216164446	AMZN Mktp US*1K2UI2DQ3 Amzn.com/billWA	64.98
01-12	01-12	24692163012100616165356	Amazon.com*4G04V7IC3 Amzn.com/billWA	14.39
01-13	01-12	24431063012083351618953	AMAZON.COM*E50M96SJ3 AMZNAMZN.COM/BILLWA	150.36
01-13	01-12	24692163012101152428208	Amazon.com*XH5QD83H3 Amzn.com/billWA	660.68
01-17	01-17	24431063017083734213568	AMAZON.COM*2T4901MS3 AMZNAMZN.COM/BILLWA	583.48
01-18	01-17	24692163017104547569475	Amazon.com*2G2MN9CU3 Amzn.com/billWA	29.25
01-19	01-18	24431063018083333574138	AMAZON.COM*2192Y4TX3 AMZNAMZN.COM/BILLWA	329.14
01-20	01-19	24431063019083350213221	AMAZON.COM*J27NW8UG3 AMZNAMZN.COM/BILLWA	34.96
01-23	01-20	24692163020106722304482	Amazon.com*FP1EA1TC3 Amzn.com/billWA	466.59



Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY				
LINDA CARLSON		PURCHASES	CASH ADVANCES	CREDITS
		\$0.00	\$0.00	\$193.26
				\$193.26CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-19	01-19	74138293019084004622076	LANDS END BUS OUTFITTERS DODGEVILLE WI	193.26CR

CARDHOLDER ACTIVITY				
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS
		\$479.34	\$0.00	\$0.00
				\$479.34
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-18	01-17	24692163017104715525325	AMZN Mktp US*U50964IR3 Amzn.com/billWA	449.97
01-23	01-20	24492163020000043494001	PROBOARDS, INC. HTTPSPROBOARDCA	9.00
01-24	01-23	24692163023108813772624	AMZN Mktp US*0F6T29XP3 Amzn.com/billWA	20.37

CARDHOLDER ACTIVITY				
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS
		\$74.00	\$0.00	\$0.00
				\$74.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-20	01-19	24247603019300604464880	WEST DAKOTA VETERINARY DICKINSON ND	74.00

CARDHOLDER ACTIVITY				
ROBERT FUHRMAN		PURCHASES	CASH ADVANCES	CREDITS
		\$725.06	\$0.00	\$0.00
				\$725.06
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-24	01-23	24492163023000028908758	OMEKA.NET OMEKA.NET VA	75.00
01-24	01-23	24692163023109008741184	AMZN Mktp US*YW9KW7LB3 Amzn.com/billWA	69.29
01-24	01-23	24692163023109098950000	AMZN Mktp US*DB7757CM3 Amzn.com/billWA	63.25
01-24	01-24	24692163024109320099450	AMZN Mktp US*Z52AM8YT3 Amzn.com/billWA	211.77
01-25	01-24	24692163024109508418522	AMZN Mktp US*E53CC8L23 Amzn.com/billWA	14.49
01-25	01-24	24692163024109399833300	AMZN Mktp US*VC5P90A03 Amzn.com/billWA	22.55
01-25	01-24	24692163024109527098933	AMZN Mktp US*QA6F52823 Amzn.com/billWA	208.72
01-25	01-24	24692163024109556410520	AMZN Mktp US*0U9DR9D73 Amzn.com/billWA	59.99

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
<p align="center">CITY OF DICKINSON</p> <p align="center">Account ID</p> <p align="center">8000-0018-8386</p>			

CARDHOLDER ACTIVITY				
AARON PRAUS		PURCHASES	CASH ADVANCES	CREDITS
		\$414.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$414.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-16	01-13	24492153013852365028241	SOLID WASTE ASSOCIA 240-494-2224 MD	245.00
01-19	01-18	24492153018852585131010	GRANT STATION COM 877-784-7268 MN	169.00

CARDHOLDER ACTIVITY				
DUSTIN DASSINGER		PURCHASES	CASH ADVANCES	CREDITS
		\$47.72	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$47.72
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-19	01-17	24692163018105183029616	TST* Players Sports Bar & Dickinson ND	47.72

CARDHOLDER ACTIVITY				
AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS
		\$7,639.36	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$7,639.36
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-11	24116413011083729996511	NEWEGG MARKETPLACE 800-390-1119 CA	46.82
01-13	01-12	24116413012083317318705	NEWEGG INC. 800-390-1119 CA	899.91
01-13	01-12	24116413012083316803277	NEWEGG MARKETPLACE 800-390-1119 CA	37.78
01-13	01-12	24164073012105106443015	STAPLES DIRECT 800-3333330 MA	205.84
01-13	01-12	24755423013120136728492	NETSUPPORT INC 770-2054456 GA	1,817.81
01-16	01-13	24692163013101807163761	AMZN Mktp US*1N2QX3BA3 Amzn.com/billWA	32.98
01-16	01-13	24692163013101808319818	AMZN Mktp US*YJ1IX6KK3 Amzn.com/billWA	96.75
01-16	01-13	24692163013101812095743	AMZN Mktp US*OG25T22H3 Amzn.com/billWA	19.98
01-16	01-13	24692163013101839383981	AMZN Mktp US*547RD0HJ3 Amzn.com/billWA	231.64
01-18	01-16	24755423017260177466887	ZORO TOOLS INC 855-2899676 IL	1,632.54
01-18	01-17	24692163017104579185604	Amazon.com*9B6L014I3 Amzn.com/billWA	178.65
01-18	01-17	24116413017083353804522	NEWEGG INC. 800-390-1119 CA	99.99
01-19	01-18	24692163018105346171628	AMZN Mktp US*AQ71O0803 Amzn.com/billWA	697.00
01-19	01-18	24692163018105381049739	AMZN Mktp US*WV1OX91L3 Amzn.com/billWA	121.89
01-19	01-19	24492153019715388987491	ADOBE *CREATIVE CLOUD 408-536-6000 CA	599.88
01-23	01-20	24692163020106844583336	AMZN Mktp US*VI4065SX3 Amzn.com/billWA	899.90
01-23	01-21	2469029302017028794331	SHOPKEEP.COM 800-820-9814 NY	20.00

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY				
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS
		\$1,384.20	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$1,384.20
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-13	01-12	24692163012100898975407	AMZN Mktp US*LF2XI8ET3 Amzn.com/billWA	38.93
01-13	01-12	24492153012852318503366	PAYPAL *CLEANITSUPP 402-935-7733 PA	354.18
01-16	01-13	24692163013101810147967	AMZN Mktp US*9R7U25T83 Amzn.com/billWA	19.98
01-16	01-13	24692163013101815657416	AMZN Mktp US*DZ5PB6HK3 Amzn.com/billWA	117.67
01-19	01-18	24692163018105377447913	AMZN Mktp US*0I6074LA3 Amzn.com/billWA	136.12
01-19	01-18	24692163018105385823907	Amazon.com*DI76253Y3 Amzn.com/billWA	8.58
01-19	01-19	24692163019105639110910	AMZN Mktp US*V23MZ4EU3 Amzn.com/billWA	135.97
01-20	01-19	24692163019105986170178	AMZN Mktp US*9W1D91303 Amzn.com/billWA	132.75
01-20	01-19	24692163019106202100080	AMZN Mktp US*HX1T474D3 Amzn.com/billWA	50.23
01-23	01-20	24108383020083336222578	SHOPLET.COM 800-757-3015 FL	190.25
01-23	01-21	24692163021107180776343	AMZN Mktp US*6K5KD1803 Amzn.com/billWA	29.92
01-24	01-23	24431063023083755255060	AMAZON.COM*NR51O4DF3 AMZNAMZN.COM/BILLWA	95.02
01-24	01-24	24431063024083312327658	AMAZON.COM*VU9V15T43 AMZNAMZN.COM/BILLWA	74.60

CARDHOLDER ACTIVITY				
LORETTA MARSHIK		PURCHASES	CASH ADVANCES	CREDITS
		\$30.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$30.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-19	01-18	24692163018105540138456	NDRIN *ND RECRDS COPY 701-364-1280 ND	30.00

CARDHOLDER ACTIVITY				
DUANE ZASTOUPIL		PURCHASES	CASH ADVANCES	CREDITS
		\$200.00	\$0.00	\$75.00
				TOTAL ACTIVITY
				\$125.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-19	01-18	24692163018105172354926	NDSU-EXT PEST PRO 701-231-7180 ND	200.00
01-19	01-18	74692163018105172355043	NDSU-EXT PEST PRO 701-231-7180 ND	75.00CR

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
<p align="center">CITY OF DICKINSON</p> <p align="center">Account ID</p> <p align="center">8000-0018-8386</p>			

CARDHOLDER ACTIVITY					
MATT HANSON			PURCHASES	CASH ADVANCES	CREDITS
			\$768.89	\$0.00	\$0.00
					TOTAL ACTIVITY
					\$768.89
Post Date	Tran Date	Reference Number	Transaction Description		Amount
01-12	01-11	24492153011713313358993	TACTICALGEAR.COM 636-680-8051 MO		293.92
01-13	01-11	24073143012900017859742	VANGUARD INDUSTRIES EAST 757-8573600 VA		42.17
01-19	01-17	24121573018310527073731	AXON 800-9782737 AZ		216.40
01-19	01-17	24121573018310527074416	AXON 800-9782737 AZ		216.40

CARDHOLDER ACTIVITY					
DAVID WILKIE			PURCHASES	CASH ADVANCES	CREDITS
			\$17.05	\$0.00	\$0.00
					TOTAL ACTIVITY
					\$17.05
Post Date	Tran Date	Reference Number	Transaction Description		Amount
01-16	01-13	24137463014001526967953	USPS KIOSK 3724009550 DICKINSON ND		17.05

CARDHOLDER ACTIVITY					
CINDY THRONBURG			PURCHASES	CASH ADVANCES	CREDITS
			\$1,654.09	\$0.00	\$0.00
					TOTAL ACTIVITY
					\$1,654.09
Post Date	Tran Date	Reference Number	Transaction Description		Amount
01-13	01-11	24325453012900014409003	DEMCO INC 800-9624463 WI		1,350.09
01-16	01-14	24692163015103018268361	QDOBA 2906 DICKINSON ND		304.00

CARDHOLDER ACTIVITY					
YOUTH COMMISSION			PURCHASES	CASH ADVANCES	CREDITS
			\$204.22	\$0.00	\$0.00
					TOTAL ACTIVITY
					\$204.22
Post Date	Tran Date	Reference Number	Transaction Description		Amount
01-16	01-13	24226383014091005496709	WAL-MART #1567 DICKINSON ND		204.22



Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY				
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS
		\$281.79	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$281.79
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-20	01-19	24692163019106263510425	ARAMARK UNIFORM 800-504-0328 CA	281.79

CARDHOLDER ACTIVITY				
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS
		\$364.31	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$364.31
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-12	01-11	24692163011100143762957	AMZN Mktp US*7R3AR0ST3 Amzn.com/billWA	35.99
01-12	01-11	24492163011000031857947	SP EYEWASHDIRECT.COM HTTPSEYEWASHDCO	140.13
01-13	01-12	24755423012270126751060	ZORO TOOLS INC 855-2899676 IL	104.79
01-18	01-17	24692163017104777199308	AMZN Mktp US*9Y4GW8353 Amzn.com/billWA	83.40

CARDHOLDER ACTIVITY				
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS
		\$633.33	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$633.33
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-20	01-18	24137463019100364529688	MENARDS DICKINSON ND 715-876-6378 ND	279.40
01-19	01-19	24204293019000690218726	eBay O*15-09597-72209 408-3766151 CA	27.90
01-23	01-20	24137463021600167526712	USPS.COM CLICKNSHIP 800-344-7779 DC	32.80
01-24	01-23	24137463024001300736465	USPS PO 3724000905 DICKINSON ND	13.45
01-25	01-23	24137463024100342342512	MENARDS DICKINSON ND 715-876-6378 ND	279.78

CARDHOLDER ACTIVITY				
JOSHUA SKLUZACEK		PURCHASES	CASH ADVANCES	CREDITS
		\$105.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$105.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-25	01-24	24492163024000033507545	THE WESTERN PLANNER WWW.WESTERNPLWY	105.00

Statement Date	JAN 25, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	FEB 01, 2023
Cash Advance Balance	\$0.00	Amount Due	\$20,733.78
Available Credit	\$99,266.22	New Balance	\$20,733.78
<p align="center">CITY OF DICKINSON</p> <p align="center">Account ID</p> <p align="center">8000-0018-8386</p>			

CARDHOLDER ACTIVITY				
ADRIAN KREBS		PURCHASES	CASH ADVANCES	CREDITS
		\$54.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$54.00
Post	Tran			
Date	Date	Reference Number	Transaction Description	Amount
01-16	01-12	24801973013726429556735	DICKINSON MOTOR VEHICLE DICKINSON ND	51.00
01-16	01-13	24801973013726773556760	MUNICIPAY*SERVICE FEE 877-590-5097 ME	3.00

CARDHOLDER ACTIVITY				
CHRISTOPHER KIMMERLE		PURCHASES	CASH ADVANCES	CREDITS
		\$51.88	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$51.88
Post	Tran			
Date	Date	Reference Number	Transaction Description	Amount
01-12	01-11	24193043012000010600057	PROTINT DICKINSON ND	51.88

Please Approve the following Manual Checks

CK#122980	DICKINSON PARKS & REC	\$2,496.51
CK#122981	PRINCIPAL LIFE INS	\$16,111.92
CK#122982	WSI	\$74,276.89
CK#122983	ANNAMARIE FADORSEN	\$465.00
CK#123011	DICKINSON CVB	\$25,743.20
CK#123012	DICKINSON PARKS & REC	\$26,187.94
CK#123014	DICKINSON TR AIRPORT	\$92,827.89
CK#123102	BRAVERA WEALTH	\$1,204,425.00
CK#123103	MONTANA DAKOTA UTILITIES	\$101,658.51
CK#123104	NELSON INTERNATIONAL	\$225,199.17
CK#123105	PNC EQUIPMENT FINANCE	\$47,151.97
CB02012023	COMMERCE BANK CREDIT CARD	\$20,733.78

PAYROLL TRANSACTIONS FROM PAY DATE 1/13/2023

<u>GROSS WAGES</u>	\$	533,705.98
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<u>NET WAGES</u>	\$	370,827.76
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TAXES

FEDERAL	\$	46,241.46
FICA	\$	77,448.98
STATE	\$	5,490.49

PENSIONS

DEFINED BENEFIT - EE	\$	2,531.95
DC-A EE	\$	3,784.91
DC-A ER	\$	3,784.91
NDPERS EE	\$	24,672.36
NDPERS ER	\$	33,601.65

PAYROLL TRANSACTIONS FROM PAY DATE 1/27/2023

<u>GROSS WAGES</u>	\$	530,968.45
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<u>NET WAGES</u>	\$	369,208.10
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TAXES

FEDERAL	\$	44,635.46
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FICA	\$	76,996.64
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STATE	\$	5,256.54
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PENSIONS

DEFINED BENEFIT - EE	\$	2,503.16
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DC-A EE	\$	3,722.20
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DC-A ER	\$	3,722.20
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NDPERS EE	\$	24,158.54
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NDPERS ER	\$	32,874.72
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**THIRD AMENDMENT
OF
CITY OF DICKINSON, NORTH DAKOTA
RETIREMENT SAVINGS PLAN
(2014 Restatement)**

The tax-qualified defined contribution plan maintained by the City of Dickinson, North Dakota ("Principal Sponsor") which is currently embodied in a document adopted effective January 1, 2014 entitled "City of Dickinson, North Dakota Retirement Savings Plan (2014 Restatement)," as amended (hereinafter collectively referred as the "Plan Statement"), is hereby further amended in the following respects:

1. ROLLOVER ACCOUNT. Effective March 27, 2020, Section 1.2.1(d) of the Plan Statement is amended to read in full as follows:

- (d) **Rollover Account** — the Account maintained for each Participant to which are credited the following:
- (i) the Participant's rollover contributions (other than designated Roth contributions) made pursuant to Section 3.6, together with any increase or decrease thereon,
 - (ii) the Participant's repayment of all or any portion of any coronavirus-related distribution made from the Plan pursuant to Section 7.10.3 (provided such repayment is made during the three (3)-year period beginning on the day after the date the Participant received a coronavirus-related distribution from the Plan and the Participant is employed by the Employer or an Affiliate at the time of repayment), together with any increase or decrease thereon, and
 - (iii) the Participant's repayment of all or any portion of any qualified birth or adoption distribution made from the Plan pursuant to Section 7.10.4 (provided that the Participant is employed by the Employer or an Affiliate at the time of repayment), together with any increase or decrease thereon.

Such account may be further divided into subaccounts for recordkeeping or other purposes

2. CORONAVIRUS-RELATED DISTRIBUTIONS. Effective March 27, 2020, Section 7.10 of the Plan Statement is amended by the additional of the following new Section 7.10.3 which shall read in full as follows:

7.10.3. Coronavirus-Related Distributions. A Participant who is a Qualified Individual (as defined in (a) below) may receive a coronavirus-related distribution from the

Vested portion of the Participant's Total Account, not to exceed the dollar limitation in (b) below, provided such withdrawal is made prior to December 31, 2020. Any distribution made to a Participant pursuant to this Section 7.10.3 shall be considered a coronavirus-related distribution. Any coronavirus-related distribution made pursuant to this Section 7.10.3 shall be treated as meeting the requirements of section 401(k)(2)(B)(i) of the Code.

To receive a coronavirus-related distribution, the Participant must apply to the Committee. In the application, the Participant shall specify the dollar amount to be distributed. Such distribution shall be approved by the Committee and such distribution shall be made in a lump sum cash payment as soon as administratively practicable following the approval of the application by the Committee. The Committee may prescribe rules regarding the form of such application, the method of filing such application (including telephonic, electronic or similar methods) and the information required to be furnished in connection with such application.

(a) **Qualified Individual.** For purposes of this Section 7.10.3, a "Qualified Individual" means a Participant:

- (i) who is diagnosed with virus SARS CoV-2 or with coronavirus disease 2019 (referred to collectively as "COVID-19") by a test approved by the Centers for Disease Control and Prevention (including a test authorized under the Federal Food, Drug, and Cosmetic Act),
- (ii) whose spouse or dependent (as defined in section 152 of the Code) is diagnosed with COVID-19 by a test approved by the Centers for Disease Control and Prevention (including a test authorized under the Federal Food, Drug, and Cosmetic Act),
- (iii) who experiences adverse financial consequences as a result of:
 - (A) the Participant, the Participant's spouse or a member of the Participant's household (as defined below) being quarantined, being furloughed or laid off, or having work hours reduced due to COVID-19,
 - (B) the Participant, the Participant's spouse or a member of the Participant's household (as defined below) being unable to work due to lack of childcare due to COVID-19,
 - (C) the closing or reduced hours of a business owned or operated by the Participant, the Participant's spouse or a member of the Participant's household (as defined below) due to COVID-19, or
 - (D) the Participant, the Participant's spouse or a member of the Participant's household (as defined below) having a reduction in pay (or self-employment income) due to

COVID-19 or having a job offer rescinded or start date for a job delayed due to COVID-19.

For purposes of this Section 7.10.3, a member of the Participant's household is someone who shares the Participant's principal residence.

- (b) **Aggregate Dollar Limitation.** The aggregate amount of coronavirus-related distributions a Participant may receive from this Plan and any other qualified plans of the Employer and all Affiliates for the Participant's taxable year shall not exceed the excess (if any) of One Hundred Thousand Dollars (\$100,000), over the aggregate amount of any other coronavirus-related distributions the Participant received from this Plan and any other qualified plans of the Employer and all Affiliates for such taxable year.
- (c) **Reliance on Participant's Certification.** The Committee may rely on the Participant's certification that the Participant is a Qualified Individual (as defined above) in determining whether any distribution from the Plan is a coronavirus-related distribution.
- (d) **Spousal Consent.** Spousal consent shall not be required to make a coronavirus-related distribution to a married Participant.
- (e) **Sequence of Accounts.** Each distribution made pursuant to this Section 7.10.3 shall be taken from and charged to the Participant's Accounts in such sequence as is adopted by the Committee.
- (f) **Distribution Not Subject to Code Sections 401(a)(31), 402(f), 3405 and 72(t).** A coronavirus-related distribution shall not be treated as an eligible rollover distribution for purposes of sections 401(a)(31), 402(f) and 3405 of the Code. A coronavirus-related distribution shall not be subject to section 72(t) of the Code.
- (g) **Re-Contribution of Coronavirus-Related Distribution.** A Participant who receives a coronavirus-related distribution from the Plan pursuant to this Section 7.10.3 may, at any time during the three (3)-year period beginning on the day after the date on which such distribution was received, make one or more contributions to the Plan in an aggregate amount not to exceed the amount of such distribution. If a contribution is made pursuant to this Section 7.10.3, then the Participant shall be treated as having received the coronavirus-related distribution in an eligible rollover distribution (as defined in section 402(c)(4) of the Code) and as having transferred the amount to an eligible retirement plan in a direct trustee-to-trustee transfer within sixty (60) days of the distribution. Any contributions made pursuant to this Section 7.10.3 to repay all or a portion of the coronavirus-related distribution from the Plan shall be credited to the Participant's Rollover Account.

3. **QUALIFIED BIRTH OR ADOPTION DISTRIBUTIONS.** Effective January 1, 2022, Section 7.10 of the Plan Statement is amended by the additional of the following new Section 7.10.4 which shall read in full as follows:

7.10.4. **Qualified Birth or Adoption Distributions.** A Participant who is employed in Recognized Employment may receive a qualified birth or adoption distribution of up to Five Thousand Dollars (\$5,000) from the Vested portion of the Participant's Total Account and subject to the limitations in (b) below, provided such distribution is made to the Participant during the one-year period beginning on the date on which the child of the Participant is born or the legal adoption by the Participant of an Eligible Adoptee (as defined below) is finalized. To receive a qualified birth or adoption distribution, the Participant must apply to the Committee. In the application, the Participant shall specify the dollar amount to be distributed. Such distribution shall be approved by the Committee and such distribution shall be made in a lump sum cash payment as soon as administratively practicable following the approval of the application by the Committee.

- (a) **Eligible Adoptee.** For purposes of this Section 7.10.4, an "Eligible Adoptee" means an individual, other than a child of the Participant's spouse, who has not attained age eighteen (18) years or is physically or mentally incapable of self-support. An individual is considered physically or mentally incapable of self-support if that individual is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment that can be expected to result in death or to be a long-continued and indefinite duration.
- (b) **\$5,000 Dollar Limitation.** A Participant may request a qualified birth or adoption distribution of up to Five Thousand Dollars (\$5,000) per child or Eligible Adoptee during the one-year period described above. This Five Thousand Dollar (\$5,000) limitation shall be reduced by any other qualified birth or adoption distributions to the Participant which are made with respect to the same child or Eligible Adoptee from this Plan and any other qualified plans of the Employer and all Affiliates.
- (c) **Reliance on Participant's Certification.** The Committee may rely on the Participant's reasonable representation that the Participant is eligible to receive a qualified birth or adoption distribution from the Plan unless the Committee has actual knowledge to the contrary.
- (d) **Spousal Consent Not Required.** Spousal consent shall not be required to make a qualified birth or adoption distribution to a married Participant.
- (e) **Sequence of Accounts.** Each qualified birth or adoption distribution made pursuant to this Section 7.10.4 shall first be taken from and charged to the Participant's Accounts in such sequence as is adopted by the Committee.

- (f) **Coordination With Section 4.1.** If a distribution is made from an Account which is invested in more than one (1) Subfund authorized and established under Section 4.1, the amount distributed shall be charged to each Subfund in the same proportions as the Account is invested in each Subfund.
- (g) **Distribution Not Subject to Code Sections 401(a)(31), 402(f), 3405 and 72(t).** A qualified birth or adoption distribution shall not be treated as an eligible rollover distribution for purposes of purposes of direct rollover rules of section 401(a)(31) of the Code, the notice requirement under section 402(f) of the Code, or the mandatory withholding rules under section 3405 of the Code. A qualified birth or adoption distribution shall not be subject to section 72(t)(1) of the Code.
- (h) **Re-Contribution of Qualified Birth or Adoption Distribution.** A Participant who receives one or more qualified birth or adoption distributions from the Plan pursuant to this Section 7.10.4 may make one or more contributions to the Plan in an aggregate amount not to exceed the amount of such qualified birth or adoption distributions, provided the Participant is employed in Recognized Employment at such time. The Plan will treat such a contribution as a rollover contribution made by direct trustee-to-trustee transfer within sixty (60) days of distribution. Any contributions made pursuant to this subparagraph (h) to repay all or a portion of a qualified birth or adoption distribution from the Plan shall be credited to the Participant's Rollover Account.

4. WAIVER OF REQUIRED MINIMUM DISTRIBUTIONS FOR PARTICIPANTS FOR 2020 CALENDAR YEAR (CARES Act). Effective January 1, 2020, Section 7.1.2 of the Plan Statement is amended by adding the following new final paragraph that reads in full as follows:

Notwithstanding any other provisions of the Plan to the contrary, with respect to Section 2203 of the CARES Act (regarding required minimum distributions) a Participant or Beneficiary who would have been required to receive required minimum distributions in 2020 (or paid in 2021 for the 2020 calendar year for a Participant with a required beginning date of April 1, 2021) but for the enactment of section 401(a)(9)(I) of the Code ("2020 RMDs"), and who would have satisfied that requirement by receiving distributions that are either (i) equal to 2020 RMDs, or (ii) one (1) or more payments (that include the 2020 RMDs) in a series of substantially equal periodic payments made at least annually and expected to last for life (or life expectancy) of the Participant, the joint lives (or joint life expectancies) of the Participant and the Participant's designated Beneficiary, or for a period of at least ten (10) years ("Extended 2020 RMDs"), will not receive such distribution unless the Participant or Beneficiary chooses to receive the distribution. For purposes of the direct rollover provisions of the Plan, any 2020 RMDs (including Extended 2020 RMDs) which are paid to a Participant or a Beneficiary at the election of such Participant or Beneficiary will not be treated as eligible rollover distributions.

5. REQUIRED BEGINNING DATE FOR PARTICIPANT. Effective for distributions commencing on or after January 1, 2020, Section 7.2.2(a) of the Plan Statement is amended to read in full as follows:

- (a) **Participant.** If the Distributee is a Participant, the required beginning date is the April 1 of the calendar year following the later of (i) the date the Participant attains age seventy-two (72) years (or age seventy and one-half (70 1/2) years if the Participant was born before July 1, 1949) or (ii) the date the Participant terminates employment.

6. REQUIRED BEGINNING DATE FOR BENEFICIARY OF DECEASED PARTICIPANT. Effective for distributions commencing on or after January 1, 2020, Section 7.2.2(b) of the Plan Statement is amended to read in full as follows:

- (b) **Beneficiary.** Notwithstanding any other provision of this Plan Statement, distribution to the Beneficiary of a Participant shall be made not later than the following dates:
 - (i) **Participant Death Prior to January 1, 2020.** If the Participant died prior to January 1, 2020 and before the Participant's required beginning date, then distribution to the Beneficiary shall be made by the December 31 of the calendar year in which occurs the fifth (5th) anniversary of the Participant's death. If the Participant died prior to January 1, 2020 and after the Participant's required beginning date, then distribution to the Beneficiary shall be made by the December 31 of the calendar year in which occurs the first (1st) anniversary of the Participant's death.
 - (ii) **Participant Death On or After January 1, 2020.** If the Participant dies on or after January 1, 2020, then distribution will be made as follows:
 - (A) **Designated Beneficiary or Eligible Designated Beneficiary.** If the Beneficiary qualifies as a "designated beneficiary" or "eligible designated beneficiary" within the meaning of section 401(a)(9) of the Code (and the regulations issued thereunder), the Vested Total Account shall be distributed to such Beneficiary no later than December 31 of the calendar year in which occurs the tenth (10th) anniversary of the Participant's death.
 - (B) **No Designated Beneficiary or Eligible Designated Beneficiary.** If the Beneficiary is not a "designated beneficiary" or "eligible designated beneficiary" within the meaning of section 401(a)(9) of the Code (and the regulations issued thereunder), the Vested Total Account shall be distributed to the Beneficiary no later than

December 31 of the calendar year in which occurs the fifth (5th) anniversary of the Participant's death. However, if the Participant dies on or after the Participant's required beginning date, the Vested Total Account shall be distributed to the Beneficiary no later than December 31 of the calendar year in which occurs the first (1st) anniversary of the Participant's death.

- (C) **Designated Beneficiary.** For purposes of this Section 7.2.2(b)(ii), a "designated beneficiary" means any individual who (i) is a Beneficiary under the Plan, (ii) is the designated beneficiary under section 401(a)(9) of the Code and section 1.401(a)(9)-4 of the income tax regulations, and (iii) is not an eligible designated beneficiary (as defined below)..
- (D) **Eligible Designated Beneficiary.** For purposes of this Section 7.2.2(b)(ii), an "eligible designated beneficiary" means any individual who (i) is a Beneficiary under the Plan, and (ii) is one of the following:
 - (I) the Participant's spouse,
 - (II) the Participant's child who has not reached the age of majority (as defined for purposes of section 401(a)(9)(F) of the Code),
 - (III) an individual not more than ten (10) years younger than the Participant,
 - (IV) an individual who is disabled as defined in section 72(m)(7) of the Code, or
 - (V) an individual who has been certified to be chronically ill (as defined in section 7702B(c)(2) of the Code) for an indefinite period which is reasonably expected to be lengthy in nature.

7. SAVINGS CLAUSE. Save and except as herein expressly amended, the Plan Statement shall continue in full force and effect.

CERTIFICATION

I, Scott Decker, do hereby certify that I am the President of the Board of the City Commissioners of the City of Dickinson, North Dakota, a political subdivision of the State of North Dakota, and that by action of the Board of the City Commissioners of the City of Dickinson, North Dakota taken on _____, [2022][2023], the document entitled “THIRD AMENDMENT OF CITY OF DICKINSON, NORTH DAKOTA RETIREMENT SAVINGS PLAN (2014 Restatement)” was approved and adopted. I further certify that the document attached hereto is a true and correct copy of the document so adopted.

_____, [2022][2023]

Scott Decker, President
Dickinson City Commission

ORDINANCE NO. 2023

AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 32.08.100, 32.08.310, 32.12.310 AND 32.20.100 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO RETIREMENT

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 32.08.100 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 32.08.100 Definitions.

When used in this Plan, the following words will have the following meanings, unless the context clearly indicates otherwise:

1.1 Actuarial Equivalent or Actuarially Equivalent means a payment or a series of payments that has the same present value computed on the basis of the following interest rate and mortality assumptions:

[i] Interest Rate: 8% pre-retirement and 6% post-retirement

[ii] Mortality Table: 1983 IAM with six year setback

[iii] ~~Notwithstanding any other Plan provisions to the contrary, effective for any distribution with an annuity starting date on or after January 1, 2008, the applicable mortality table used for purposes of adjusting any benefit or limitation under Code Section 415(b)(2)(B), (C) or (D) and the applicable mortality table used for purposes of satisfying the requirements of Code Section 417(e) is the applicable mortality table within the meaning of Code Section 417(e)(3)(B).~~ For any distribution with an annuity starting date on or after the effective date of this Section and before the adoption date of this Section, if application of the amendment as of the annuity starting date would have caused a reduction in the amount of any distribution, such reduction is not reflected in any payment made before the adoption date of this section. However, the amount of any such reduction that is required under Code Section 415(b)(2) must be reflected actuarially over any remaining payments to the Participant. (Ord. No. 1539 § 4)

1.2 Beneficiary means the person who, under this Plan becomes entitled to receive a Participant's interest upon the Participant's death.

1.3 Board of Trustees means the Board designated by the Plan in Article VII whose duties and responsibilities are specified in this Plan.

1.4 City means the City of Dickinson, North Dakota.

1.5 Code means the Internal Revenue Code of 1986, as it presently is constituted, as it may be amended, or any successor statute of similar purpose.

1.6 Compensation, for all pay received after December 31, 1999, means all pay received by an Employee during the calendar year, except special bonuses or severance upon separation, mileage or any other form of expense reimbursement. Compensation includes only compensation that is actually paid to the Participant during the calendar year.

Compensation, for all pay received on or before December 31, 1999, means the annual salary approved for each Employee in the city's annual budget for the calendar year. Compensation does not include longevity pay, overtime, mileage, or any other form of additional compensation. Compensation includes only compensation that is actually paid to the Participant during the calendar year.

Pursuant to Code Section 401(a)(17), Compensation taken into account for all purposes under this Plan shall not exceed [A] \$200,000 (as adjusted by the Secretary of the Treasury for cost of living increases each year) for any Plan Year ending prior to January 1, 1996, and [B] \$150,000 (as adjusted by the Secretary of the Treasury for cost of living increases each year) for any Plan Year beginning on or after January 1, 1996. If Compensation is determined for any period of fewer than 12 months, the Code Section 401(a)(17) limitation will be multiplied by a fraction, the numerator of which is the number of calendar months in the determination period and the denominator of which is 12.

Increase in limit. The annual compensation of each Participant taken into account in determining benefit accruals for any Plan Year beginning after December 31, 2001, shall not exceed \$200,000, as adjusted for cost-of-living increases in accordance with Code Section 401(a)(17)(B). Annual Compensation means Compensation during the Plan Year or such other consecutive 12-month period over which Compensation is otherwise determined under the Plan (the determination period). For purposes of determining benefit accruals in a Plan Year beginning after December 31, 2001, compensation for any prior determination period shall not exceed \$200,000 (as adjusted) for any Plan Year ending before January 1, 1996; \$150,000 for any determination period beginning in 1996; \$160,000 for any determination period beginning in 1997, 1998, or 1999; and \$170,000 for any determination period beginning in 2000 or 2001.

Cost-of-living adjustment. The \$200,000 limit on annual compensation in the preceding paragraph shall be adjusted for cost-of-living increases in accordance with section 401(a)(17)(B) of the Code. The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year.

If Compensation for any prior determination period is taken into account in determining a Participant's benefits for the current Plan Year, the Compensation for such prior determination period is subject to the applicable Annual Compensation Limit in effect for that prior period. For this purpose, in determining benefits in Plan Years beginning on or after January 1, 1989 and before January 1, 1996, the Annual Compensation Limit in effect for determination periods beginning before that date is \$200,000. For this purpose, in determining benefits in Plan Years beginning after January 1, 1996, the Annual Compensation Limit in effect for determination periods beginning before that date is \$150,000 as adjusted by the Secretary of the Treasury for increases in the cost of living in accordance with Code Section 401(a)(17)(B).

Unless otherwise provided under the Plan, the Accrued Benefit of each Section 401(a)(17) Employee under the Plan will be the sum of:

- [a] the Participant's Accrued Benefit as of December 31, 1995, frozen in accordance with Reg. ' 1.401(a)(4)-13, and
- [b] the Participant's Accrued Benefit determined under the benefit formula applicable for the Plan Year beginning on or after January 1, 1996, as applied

to the Participant's Years of Benefit Service credited for Plan Years beginning on or after January 1, 1996, for purposes of benefit accruals.

A Section 401(a)(17) employee means an employee whose current accrued benefit as of a date on or after the first day of the first Plan Year beginning on or after January 1, 1996, is based on compensation for a year beginning prior to the first day of the first Plan Year beginning on or after January 1, 1996 that exceeded \$150,000.

For limitation years beginning after December 31, 1997, Compensation paid or made available during such limitation year shall include any elective deferral (as defined in Code section 402(g)(3)), and any amount which is contributed or deferred by the employer at the election of the employee and which is not includable in the gross income of the employee by reason of Code sections 125 or 457.

1.7 Earnings means for Employee contributions, [A] interest credited at the rate of 5% compounded annually from the date contributions are made to January 1, 2000 or, if earlier, to the date payment of benefits begins; and [B] interest compounded annually and credited at a rate that reflects the annualized net earnings realized on investments of the Plan assets from the later of January 1, 2000 or the date contributions are made to the date payment of benefits begin.

1.8 Effective Date means April 1, 1969. The effective date of this amended and restated Plan is January 1, 1989 for provisions required by law to be effective as of that date or as of the date required if an earlier effective date is required or as of the date specified for any provision for which a different effective date is specified.

1.9 Employee means every permanent and probationary regular full-time Employee of the City or the Dickinson Park District, prior to April 18, 2006, who is a Participant of this Plan and who is not a police department employee.

"Leased Employee" means any person (other than an Employee of the City) who has performed services of the City (or for the City and related persons as determined under Code Section 414(n)(6)) under an agreement between the City and the leasing organization on a substantially full-time basis for a period of at least one year, and, prior to 1997, such services were of a type historically performed by the Employees in the business field of the City, or, if after 1996, such services are performed under the primary direction or control by the City.

1.10 Final Average Compensation means the average of a Participant's Total Basic Compensation for the five years that will result in the highest average.

1.11 Normal Retirement Age means the date a Participant attains age 62 and has completed fifteen (15) years of Service or has completed thirty (30) years of service.

1.12 Plan Year means the 12-consecutive-month period commencing on January 1 and ending on December 31 of each year. The Plan Year will also be the fiscal (taxable) years of the Trust.

1.13 Retirement means the last day of the month in which a Participant attains either his Normal Retirement Age or Early Retirement Age and benefits under the Plan are immediately payable.

1.14 Surviving Children means the surviving issue of a Participant or a child or children legally adopted by a Participant.

1.15 Surviving Spouse means the Spouse to whom the Participant was married on the date of the Participant's termination of employment.

1.16 Total Basic Compensation means the annual salary approved for each Employee in the City's annual budget for the calendar year. Total Basic Compensation does not include longevity pay, overtime, mileage or any other form of additional compensation.

1.17 Total Disability means to become, while in the service of the city, mentally or physically, totally and permanently disabled from discharging his duties.

The question of Total and Permanent Disability shall be determined by the Trustees upon the concurring report of at least two out of three physicians designated by the Board of Trustees to make a complete physical examination of the Employee. The Trustees shall have the power at any time to cause an Employee of the City, retired by reason of physical or mental Disability, to be brought before it and again examined by three physicians appointed by the Board of Trustees to discover whether such retired Employees shall be continued on the disability pension roll. Such Employees shall be entitled to reasonable notice that such examination will be made and to be present at the time of the taking of any testimony pertinent thereto.

Thereafter the City Employee shall submit to the Trustees annual notice of employment status and medical examination not later than October 1 of each year. Such annual notice shall include the employment status and medical status of Employee in such form as the Trustees shall determine.

Failure to comply with the requirements set forth shall result in suspension of any disability retirement benefit payments until such time as this section is complied with, or shall result in the termination of disability retirement benefits.

1.18 Trustee means the individuals or institution appointed by the Board of Trustees as Trustee(s).

1.19 Year of Service means each Plan Year and fractional year of employment with the City for which a Participant receives credit under the terms of this Plan.

1.20 Termination of Employment means a severance of employment by not being on the payroll of the City or Dickinson Park District for a minimum of one month. Approved leave of absence or if reemployed by the City or Dickinson Park District within one month of being off of payroll does not constitute termination of employment.

(Ord. No. 1265 §1.; Ord. No. 1289 § 1; Ord. No. 1676 § 1.)

Section 2: Section 32.08.310 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 32.08.310 City Contributions

For each Plan Year, the City will pay to the Trustee the contribution determined by the City.

[a] Cash: City Contributions must be paid in cash.

[b] Employee Contributions: Each Employee shall be required to contribute to the Plan monthly by payroll deduction an amount equal to 57% of the Employee's monthly salary. The required Employee Contributions shall be paid by the city in lieu of payment by the Employee and therefore shall be picked up by the City and within the meaning of Code Section 414(h)(2) shall be treated as City Contributions. No Employee shall have the option of having Employee Contributions paid to the Employee instead of having the required Employee Contribution paid by the City to the Plan.

- [c] Forfeitures: City Contributions will be offset by any amounts forfeited under Section 6.5. Forfeitures will not be applied to increase benefits provided by the Plan unless benefits are increased by appropriate amendments. Forfeitures arising under this Plan will only be applied to reduce the contributions of the City.
- [d] Actuarial Determination: For each Plan Year, the City will make contributions to the Plan in an amount adequate to fund the benefits provided in this Plan on a sound actuarial basis. The amount of contributions to the Plan will be recommended by the actuary employed by the Plan and determined by the City.
- [e] Time and Form of Payment: City and Employee Contributions for any Plan Year may be paid to the Trustee in one sum or in several installments on any date or dates the City elects.
- [f] Exclusive Benefit: This Plan and Trust has been established for the exclusive benefit of the Participants' and their Beneficiaries. The corpus or income of the Trust may not be diverted to or used for other than the exclusive benefit of the Participants or their Beneficiaries. All contributions by the City to the Plan are conditional upon the qualification of the Plan.

At the City's written request to the Trustee specifying the assets to be liquidated to make the payment, any contribution made by the City because of a mistake of fact may be returned to the City within one year of the contribution.

In the event that the Commissioner of Internal Revenue determines that the Plan is not initially qualified under the Internal Revenue Code, then at the City's written request to the Trustee specifying the assets to be liquidated to make the payment, any contribution made incident to that initial qualification by the City must be returned to the city within one year after the date the initial qualification is denied. (Ord. No. 1265 §1.)

Section 3: Section 32.12.310 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 32.12.310 City Contributions.

For each Plan Year, the City will pay to the Trustee the contribution determined by the City.

- [a] Cash: City Contributions must be paid in cash.
- [b] Employee Contributions: Each Employee shall be required to contribute to the Plan monthly by payroll deduction an amount equal to 57% of the Employee's monthly salary. The required Employee Contributions shall be paid by the City in lieu of payment by the Employee and therefore shall be picked up by the City and within the meaning of Code Section 414(h)(2) shall be treated as City Contributions. No Employee shall have the option of having Employee Contributions paid to the Employee instead of having the required Employee Contribution paid by the City to the Plan.
- [c] Forfeitures: City Contributions will be offset by any amounts forfeited under Section 6.5. Forfeitures will not be applied to increase benefits provided by the Plan unless benefits are increased by appropriate amendments. Forfeitures arising under this Plan will only be applied to reduce the contributions of the City.
- [d] Actuarial Determination: For each Plan Year, the City will make contributions to the Plan in an amount adequate to fund the benefits provided in this Plan on a sound

actuarial basis. The amount of contributions to the Plan will be recommended by the actuary employed by the Plan and determined by the City.

[e] Time and Form of Payment: City and Employee Contributions for any Plan Year may be paid to the Trustee in one sum or in several installments on any date or dates the City elects.

[f] Exclusive Benefit: This Plan and Trust has been established for the exclusive benefit of the Participants and their Beneficiaries. The corpus or income of the Trust may not be diverted to or used for other than the exclusive benefit of the Participants or their Beneficiaries. All contributions by the City to the Plan are conditional upon the qualification of the Plan.

At the City's written request to the Trustee specifying the assets to be liquidated to make the payment, any contribution made by the City because of a mistake of fact may be returned to the City within one year of the contribution.

In the event that the Commissioner of Internal Revenue determines that the Plan is not initially qualified under the Internal Revenue Code, then at the City's written request to the Trustee specifying the assets to be liquidated to make the payment, any contribution made incident to that initial qualification by the City must be returned to the City within one year after the date the initial qualification is denied. (Ord. No. 1266, § 1.)

Section 4: Section 32.20.100 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 32.20.100 Defined Contribution Plan

Effective as of April 18, 2006, the City establishes a new, tax qualified, defined contribution plan for the benefit of eligible employees. The details of the City of Dickinson Defined Contribution Plan are set forth in a Plan document entitled "City of Dickinson, North Dakota Defined Contribution Retirement Plan", which is adopted herein by reference, together with its First Amendment of City of Dickinson, North Dakota, Retirement Savings Plan (2006 Statement), Second Amendment of City of Dickinson, North Dakota, Retirement Savings Plan (2006 Statement), and Third Amendment of City of Dickinson, North Dakota, Retirement Savings Plan (2006 Statement).

In general, the City of Dickinson Defined Contribution Plan provides as follows; provided, however, that in the event of any discrepancy between the following and the Plan document, the Plan document shall control:

[a] Each City employee who has never been a Participant in either the City of Dickinson Police Employee's Pension Plan or the City of Dickinson Pension Plan shall be eligible to become a Participant in the new Defined Contribution Plan after meeting the eligibility requirements of the new Plan. Each such employee hired as regular, full-time, employee shall become a Participant as of April 18, 2006 or, if later, upon the employee's hire. Each other such employee shall become a Participant after the employee has both: (i) completed 1,000 hours of service for the City in the year following the employee's date of hire (or any subsequent Plan Year); and (ii) attained age 21.

[b] Upon commencement of participation, each such Participant, as a condition of employment with the City, shall contribute seven percent (7%) (five percent (5%) prior to January 1, 2019) of his or her Recognized Compensation to this Plan. These

required contributions are designated employee contributions. Notwithstanding that designation, however, these employees contributions will be picked up by the Employer within the meaning of Code § 414(h) (2). Such required employee contributions for a calendar month shall be delivered to the Trustee for deposit in the Fund not later than fifteen (15) days after the end of that calendar month. No other Participant contributions will be required or permitted.

[c] In addition, the City shall contribute to the Trustee for deposit in the Fund and for crediting to the Participant's Employer Contribution Account an amount which (when taken together with forfeitures, if any, to be reallocated as of the date of the contribution) will equal seven percent (7%) (five (5%) prior to January 1, 2019) of the Participant's Recognized Compensation for the Plan Year.

[d] Participants will be fully (100%) vested in their own contributions (adjusted from time to time for earnings, gains and losses). Participants will vest in the City contributions (adjusted from time to time for earnings, gains and losses) after 3 years of service.

[e] Participants will be allowed, within limits, to direct the investment of their accounts in the Plan. Distributions will be made, upon proper application, in a single lump sum payment after severance from employment.

[f] A formal Plan document was adopted August 21, 2006 but is effective as of April 18, 2006. The terms used above are defined in the Plan document and the Plan document contains substantial, additional, necessary, rules and provisions. (Ord No. 1313 §3. Ord No. 1539 § 17).

Section 5: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 6: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 7: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2023

Second Reading: _____, 2023

Final Passage: _____, 2023

SEASONAL EVENTS PROGRAMMING ASSISTANT

POSITION SUMMARY

The Events Programming Assistant helps support the Marketing and Events Director to plan, to advertise and to execute events in the City of Dickinson including, but not limited to, concerts, festivals, holiday events, community events, and other programming. This position may also be responsible for basic grounds keeping duties as needed.

RESPONSIBILITIES

Essential Duties:

- Assists with set-up and clean-up of special events equipment including tables, chairs, tents, signage, and other equipment.
- Provides administrative support to the Marketing and Events Director and other staff as needed.
- Assists with implementation of special events.
- Monitors events during weekend and evening hours.
- Assists with social media posting and basic marketing tasks.
- Updates website event calendars.
- Assists with loading and unloading of equipment for events.
- Supports hands-on activities and programming at events.
- Helps maintain special events warehouse and inventory.
- Provides exemplary customer service when interacting with event attendees.
- Performs related tasks as required.

Knowledge, Skills, and Abilities (position requirements at entry):

- Strong written and verbal communication skills.
- High level of organization and attention to detail.
- Comfort with multi-tasking in a deadline-driven environment.
- Knowledge of basic business and marketing concepts.
- Excellent time management skills.
- Outgoing personality with strong interpersonal and social abilities.
- Familiarity with social media, social networking, email marketing and search engines.
- Demonstrated problem solving and critical thinking skills.

Judgment and Decision Making:

- Performs tasks and duties under general supervision, using established policies and procedures and some innovation.
- Chooses from limited alternatives to resolve problems. Refers unusual problems to supervisor.
- Independent judgment is required to plan, prioritize and organize complete work assignments.

RELATIONSHIPS

Leadership:

- No supervisory responsibility.

SEASONAL EVENTS PROGRAMMING ASSISTANT

Relation to Others:

- Position requires regular contact with employees and the public.
- Requires moderate communication skills to ensure employee or public requests are understood, documented, and addressed as necessary.

SKILLS

Education and Experience:

- High School Diploma or General Equivalency Diploma (G.E.D.) required upon hire.
- Six months of related experience preferred but not required;
- Or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Special Requirements:

- Valid Driver's License
- Minimum Age Requirement of 21

WORKING CONDITIONS

Environment:

- While performing the duties of this job, the employee is regularly required to sit, talk, hear, and use hands to finger, handle, or feel.
- The employee is frequently required to walk and reach with hands and arms.
- The employee is occasionally required to stand and stoop, kneel, and crouch. May spend long hours walking or standing.
- The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds.
- While performing the duties of this job, the employee is regularly exposed to outside weather conditions that may be adverse and extreme (heat, humidity, cold, rain, etc.).
- The employee is frequently exposed to noise, dust, fumes, airborne particles, uneven surfaces, heights, and stressful situations. The noise level in the work environment is usually moderate to loud.
- Work related travel is minimal, but expectations may vary depending on programming and artist needs.

Classification: Grade 11

FLSA: Non-Exempt

Employment Type: Seasonal, non-benefit

Approved by City Commission:

Updated By:

Hiring Journal - January/February									Updated on 1/31/2023
Position	Date opened:	Date closed:	# of days position is/was open	# total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
Library Director	8/29/2022	10/19/2022	51	16	9	4	3		Hired Danielle Kappel (Starts on 1/9)
Librarian (3 openings)	12/13/2022	1/10/2023	28	36	22	4			Background stage for Teen & Young Adult Services Librarian
Limited Hour Library Assistant	11/18/2022	12/13/2022	25	16	6	2	9	0	Hired Tierney Yoder, Daisha Cecil, Carley Jones, Matthew Schneider
Planner	10/24/2022	12/21/2022	58	4	2	0	2	0	2nd Interview Stage, no offers made
Planner	1/24/2023	2/14/2023	21						
Engineering Technician	1/10/2023	1/31/2023	21	2					Interview Stage
Animal Control Officer	11/15/2022	11/29/2022	14	19	6	5	8	0	Hired Audrey Thompson (Starts 2/6)
Communications Specialist (3 openings)	11/16/2022	12/7/2022	21	12	7	1	4	0	Hired Katie Beeler (starts 1/30)
Communications Specialist	1/10/2023	1/24/2023	14	19	1				Interview Stage
Police Officer	11/18/2022	12/2/2022	14	11	6	2	3	0	Hired Christopher Olson (Starts 2/21)
Police Officer (5 openings)	1/5/2023	1/19/2023	14	14	2				Interview Stage
Police Chief	12/6/2022	1/3/2023	28	17	8	0	9		2nd Interview Stage
Solid Waste Operator (3 openings)	10/21/2022	Open Until Filled		7	3	1	3	0	Hired Shelby Steier (Internal Transfer 1/23)
Scale Service Representative	1/23/2023	2/6/2023	14						
Street Maintenance Operator (5 Openings)	12/9/2022	Open Until Filled		3	1		2		Hired Tucker Nameniuk (Starts 1/30)
Seasonal Snow Plow Operator (2 Openings)	12/30/2022	Open Until Filled		1	1	0	0	0	
Water Reclamation Facility Operator (Internal Only)	12/9/2022	12/14/2022	5	1	0	0	1	0	Hired Dan Karr (Internal Transfer as of 12/25/2022)
Utility Operator	1/9/2023	1/23/2023	14	1		1			No one responded to interview setup

Amendment No. 1 to Task Order No. 2204-01285

1. Background Data:

- A. Effective Date of Task Order: August 16, 2022
- B. Owner: City of Dickinson
- C. Engineer: KLJ Engineering LLC
- D. Specific Project (title): Dickinson 2023 Road Maintenance (formerly 2023 Mill & Overlay)
- E. Specific Project (description): Professional Services consisting of Preliminary Engineering, Design, Bidding and Construction Administration associated with the City of Dickinson 2023 Road Maintenance (City Project No. 202301)

2. Description of Modifications

Summary: The purpose of Task Order Amendment No. 1 is to provide design & bidding phase services for a road maintenance project in accordance with the January 27, 2023 email communication from Owner to Engineer, which established Owner's desired streets for 2023 road maintenance that primarily entails asphalt pavement crack repairs and seal coat.

- A. Engineer shall perform the following Additional Services:
 - 1. Provide the services described in the attached Exhibit A.
 - 2. The following summary is the basis for Engineer's compensation to complete services.
 - a. Design and bidding will occur between February 1, 2023 and April 1, 2023
 - b. Construction will occur between May 1, 2023 and October 31, 2023.
 - 2. Additional Services will be provided in accordance with the original Task Order Exhibit A, Part 2 as well as in accordance with the Agreement.
- B. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: **N/A**
- C. The responsibilities of Owner with respect to the Task Order and previous amendments, if any, are modified as follows:
 - 1. Provide feedback on required Project scope changes, if any, based on the preliminary opinion of cost within 3 business days.
 - 2. Provide comments on 90% review submittal within 5 business days.

- D. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)		
a. Study and Report Phase (A1.01) **	N/A	N/A
b. Final Design & Bidding Phase (A1.02, A1.03, A1.04) **	\$85,000.00	Hourly Rates
c. Construction and Post-Construction Phases (A1.05, A1.06)*	N/A	N/A
TOTAL COMPENSATION (lines 1.a-c)	\$87,000.00	
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly Rates

*Based on a construction period as noted above.

**Will not be exceeded without Owner's written approval.

- E. The schedule for rendering services under this Task Order is modified as follows: **See Part A**
- F. Other portions of the Task Order (including previous amendments, if any) are modified as follows:
N/A

3. Task Order Summary (Reference only)

- | | | |
|----|----------------------------------|--------------|
| a. | Original Task Order amount: | \$17,500.00 |
| b. | Net change for prior amendments: | \$0.00 |
| c. | This amendment amount: | \$85,000.00 |
| d. | Adjusted Task Order amount: | \$102,500.00 |

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C of the Agreement.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is February 7, 2023.

OWNER: City of Dickinson

ENGINEER: KLJ Engineering LLC

By: _____

By: _____

Title: President of City Commission

Title: _____

Date
Signed: _____

Date
Signed: _____

Engineer's Services for Task Order: Dickinson 2023 Road Maintenance (Amendment No. 1)

PART 1—BASIC SERVICES

A1.01 *Study and Report Phase Services—Completed as per original task order*

A1.02 *Preliminary Design Phase—Not included*

A1.03 *Final Design Phase*

- A. Project Management: Manage and coordinate the work completed by Engineer's project team. This work shall consist of managing work assignments, attending Owner and internal team meetings, monitoring budget and schedule, and coordination with the Owner. Stakeholder coordination may include utility owners, property owners and others identified during design and construction.
- B. Prepare a preliminary opinion of probable construction cost based on information obtained from previous projects, contractors, material suppliers, and other databases available. The purpose is to assist Owner in determining the final scope of the Project, based on Owner's available budget.
- C. Fieldwork and Data Collection: Data required for construction drawings will be a compilation of information provided by Owner as supplemented by desktop reviews and limited field reconnaissance by Engineer. Engineer will assess existing conditions as described below. Detailed topographic (design) and right-of-way (property boundary) surveys are not included, due to Project timing.
 - 1. Crack sealing will be estimated for the purposes of obtaining bid quantities.
 - 2. Existing pavement areas will be calculated to determine the seal coat bid quantities.
 - 3. Mill and overlay is limited to one site on 6th Ave. West, immediately adjacent to the south side of the Heart River bridge.
 - 4. Determining what may be additional limited patching areas is not feasible due to snow covered streets, so a quantity will be estimated for the purposes of obtaining comparable unit price bids.
- D. Construction Drawings: Prepare documents consisting of final design criteria, drawings, specifications, and written descriptions of the Project. The project will be confined to existing street sections (curb to curb). The scope of work does not include design of repairing or replacing adjacent private property features, or acquisition of easements or right-of-way; if required, Engineer would provide related work as Additional Services upon Owner's authorization. The extent of Engineer's tasks that will be reflected in Drawings and Specifications, will include the following components

1. General Drawings will include scope of work, notes, quantities, and other information required to complete the work.
 2. Plan Drawings – Provide plan-view construction drawings necessary to depict the location and type of pavement maintenance to be completed by Contractor.
 3. Detail Drawings – Provide detail drawings of supplemental design information required for construction.
 4. Traffic Control – not included but will be required of Contractor in specifications.
- E. Prepare a final opinion of probable construction cost based on information obtained from previous projects, contractors, material suppliers, and other databases available.
- F. Specifications and Bid Documents: Specifications and bid documents will be prepared using Owner standards, supplemented by project-specific requirements as needed.
- G. QA/QC Review: Perform quality reviews of all deliverables before submittal to Owner.
- H. 90% Review Meeting: Prepare 90% deliverables, submit to Owner, and facilitate a meeting with Owner to review any required modifications.
- I. Final Plans & Specifications: Incorporate comments from the 90% review and assemble final bidding documents.
- J. Final QA/QC Review: Complete and document a final QA/QC prior to completion of the final plans and specifications.
- K. Engineer's services associated with the Final Design Phase will be considered complete on the date when the above tasks are concluded.

A1.04 Bidding or Negotiating Phase

- A. As Basic Services, Engineer shall:
1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
 2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
 3. Consult with Owner as to the qualifications of prospective contractors.
 4. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for

proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are Additional Services.

5. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.
 6. If Owner engages in negotiations with bidders or proposers, assisting Owner with respect to such negotiations will be provided as Additional Services.
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

A1.05 Construction Phase

- A. The scope of this phase will be developed following the above phase(s) and included by amendment.

A1.06 Post-Construction Phase

- A. The scope of this phase will be developed following the above phase(s) and included by amendment.

A1.07 Commissioning Phase – Not Included

A1.08 Other Services – Not Included



1/4/2023

City Of Dickinson
99 2ND St E
Dickinson, ND 58601-5222

Customer Number 2028550
Contract Number 7311
Equipment 2019 CIH 380 MAG - ZKRF01100
Lease Extension Agreement

City Of Dickinson is the lessee (herein the "Lessee") under a commercial equipment lease with CNH Industrial Capital covering a 2019 CIH 380 MAG - ZKRF01100 (herein the "Lease"). The Lease is set to expire on 3/1/2023. You have indicated a desire to extend the term of the lease upon the terms outlined below.

The extended lease term shall begin on 3/1/2023 and end on 3/1/2026. You are allotted a maximum of 1,350 hours during the extended lease term. The lease payments to be paid to CNH Industrial Capital during the extended lease term shall be \$28,126 annual payments. The new purchase option price which may be exercised at the end of the extended term is \$216,612.18. All terms of the Lease not expressly addressed herein shall remain unchanged. By signing below you agree to these extended lease terms and you agree to continue to abide by all of the other terms and conditions contained in the Lease and this lease extension agreement shall be incorporated by reference into the Lease, but only after all terms and conditions stated herein are complied with by the Lessee and CNH Industrial Capital has returned this signed document to the Lessee.

If you have any questions, please feel free to contact a member of our lease team at 1-800-930-6591. Thank you for your business.

PLEASE NOTE – FIRST PAYMENT OF \$28,126 (due 3/01/2023) MUST BE PROVIDED ALONG WITH PROOF OF LIABILITY INSURANCE (listing CNH Industrial Capital America LLC at P.O. Box 1604, Racine, WI 53401-1604 as certificate holder and additional insured with \$1 Million in coverage) **AND PHYSICAL or PROPERTY DAMAGE INSURANCE** (listing CNH Industrial Capital America LLC at P.O. Box 1604, Racine, WI 53401-1604 as loss payee and certificate holder) **COVERAGE AT THE TIME YOU SUBMIT THIS SIGNED DOCUMENT TO CNH Industrial Capital.**

Lessee – Signature

Date

CNH Industrial Capital Representative

Date

Upon signing, a completed copy will be emailed to you. Please print and include with your proof of insurance and payment to the following address:

FIS Lockbox
c/o Box 71264
100 Grove Road, Suite F
West Deptford, NJ 08066

**TASK ORDER AGREEMENT TO
DICKINSON SOLID WASTE OPERATIONS ENGINEERING SERVICES
AGREEMENT**

This is Task Order No **23-01**,
consisting of **8** pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated February 5, 2019 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: **February 7, 2023**
- b. Owner: **City of Dickinson**
- c. Engineer: **Houston Engineering Inc.**
- d. Specific Project (title): **Dickinson Landfill Cell 3B-5 Engineering Design and Construction Management City Project #_____**
- e. Specific Project (description): **This project will consist of engineering design, specification and project manual development, and construction management services of landfill specific infrastructure to support waste placement in new landfill Cell 3B-5 and the east sidewall of previous Cells 3B-4 & 3B-3. The landfill features designed and supported via construction management per this project include but are not limited to placement of a composite and soil barrier liner system, leachate collection piping, and ancillary improvements at the facility to support waste placement operations in Cell 3B-5 and the east sidewall of previous Cells 3B-4 & 3B-3.**

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:
 - **Complete preliminary and final design of landfill Cell 3B-5 and the east sidewall of previous Cells 3B-4 & 3B-3 as identified in the January 20, 2023 permit renewal application to the North Dakota Department of Environmental Quality (NDDEQ).**
 - **Prepare plans, specifications, and bidding documents for the Cell 3B-5 Construction Project utilizing City of Dickinson standard documents and/or accepted EJCDC standard documents.**
 - **Provide coordination with NDDEQ to seek and obtain project authorization.**

- **Assist with answering bidder questions during bidding period.**
- **Provide Construction Management and onsite Resident Project Representative Services.**

B. Other Services

As directed during the project general coordination/meetings with the City of Dickinson Public Works staff.

- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are:

Set forth as Additional Services in Part 2—Additional Services, of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B.

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

The project plans and specifications and bidding package is to be ready for a May 1, 2023 bid date pending timely review and authorization from NDDEQ and the Clean Water State Revolving Fund (CWSRF) Program.

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:

By Standard Hourly rates set forth in Article 2 and described as Method B in Exhibit C of the Agreement.

The total estimated fee for Engineering Design and Solicitation Services is \$87,969, summarized below:

- **Development of Preliminary Design Plans: \$43,058**
- **Development of Final Design Plans including project specifications and Construction Quality Assurance Documentation: \$22,657**
- **Support Project Solicitation: \$12,634**
- **Project Coordination, Meetings and related Project Management: \$9,620**

The total estimated fee for Construction Management and Resident Project Representative Services is \$203,632 summarized below:

- Construction Administration and Startup: \$55,870
- Construction Staking: \$16,848
- Resident Project Representative Services/Construction Observation: \$86,588
- Coordination to provide direction for soil testing services*: \$6,976
- Construction Documentation and Reporting to NDDEQ: \$34,140
- Project expenses for supplies, equipment and expenditures: \$3,210

*Soil testing services by others as a direct bill to the City of Dickinson. HEI will support development of estimate (# of specific tests) to solicit quotes from soil testing firms.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Sub-Consultants retained as of the Effective Date of the Task Order:

none

8. Other Modifications to Agreement and Exhibits:

none

9. Attachments:

A summary of the specific work tasks (scope and estimated budget) is included as Attachment A of the task order.

10. Other Documents Incorporated by Reference:

Dickinson Solid Waste Operations Engineering Services Agreement- February 5, 2019 and as amended February 9, 2022.

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is **7 February 2023**.

OWNER: City of Dickinson

ENGINEER: Houston Engineering Inc.

By: _____

By: _____

Name: Scott Decker

Name: Sherwin Wanner, PE

Title: Mayor

Title: Project Manager / Dickinson Office
Manager

Engineer License or Firm's
Certificate No. 015C

State of: North Dakota

Date Signed: _____

Date Signed: _____

Address for giving notices:

Address for giving notices:

City of Dickinson

Houston Engineering Inc.

99 2nd Street East

3712 Lockport St.

Dickinson, ND 58601

Bismarck, ND 58503

DESIGNATED REPRESENTATIVE
(Paragraph 8.03.A):

DESIGNATED REPRESENTATIVE
(Paragraph 8.03.A):

Title: _____

Sherwin Wanner, PE

Title: Project Manager

Phone Number: _____

Phone Number: 701-323-0200

Facsimile Number: _____

Facsimile Number: 701-323-0300

E-Mail
Address: _____

E-Mail
Address: swanner@houstoneng.com

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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and American Society of Civil Engineers. All rights reserved.

ATTACHMENT A - ESTIMATED BUDGET

Engineering Design & Construction Management Services for Dickinson Landfill Cell 3B-5

Date Prepared: 1/30/2023
Prepared by: Dennis McAlpine
Checked by: Sherwin Wanner

2023 Rates ==> \$221 \$202 \$180 \$147 \$141 \$156 \$156 \$91 \$56 \$162

Total Estimated Labor \$288,391
Total Estimated Expenses \$3,210
Total Estimated Budget \$291,601

TASK DESCRIPTION	Senior Project Manager Engineer 12	Project Manager Engineer 10	Land Surveyor 4	Technician 7	Drone Pilot	Engineer 5	Engineer 6	Project Assistant 3	Drone Visual Observer	1-Person Crew Survey	Total	
											Hours	Dollars
Project Totals	SW 84	DM 485	TM 18	TP 20	Dickinson 12	AZ 357	CC 569	MS 47	Dickinson 12	Dickinson 90	1,694	--
PHASE 1 - ENGINEERING DESIGN Dickinson Landfill Cell 3B-5 Spring/Summer 2023	32	211	2	18	0	222	0	7	0	0	492	\$87,969
Task 1 - Engineering Design	30	189	2	18	0	213	0	4	0	0	456	\$81,406
Project Preparation	1	4	0	0	0	13	0	0	0	0	18	\$3,057
Review prior excavation/earthwork calcs and define earthwork needs		2				4					6	\$1,028
Update earthwork spreadsheet detailing soil material needs (clay materials, sand drainage layer)						8					8	\$1,248
Conduct project kick-off meeting w/Facility Staff as coordination for expectations of final design elements/components	1	2				1					4	\$781
Preparation of Preliminary (75%) Design Plans	12	77	0	12	0	148	0	0	0	0	249	\$43,058
Cover sheet, legend & existing conditions		2				4					6	\$1,028
Site Plan, Construction Limits		2				8					10	\$1,652
SWPPP/Erosion Control		2				8					10	\$1,652
Base Liner Grades - Typical (Plan Layout)		8				16					24	\$4,112
Base Liner Grades - Existing Waste Area(s) (Plan Layout)		8				12					20	\$3,488
Base Liner Grades - Cross Sections		2				12					14	\$2,276
Leachate collection system (within Cell limits) (Plan and Profile Layouts)		8				16					24	\$4,112
Stormwater Management		4				8					12	\$2,056
Landfill Access Road(s) Improvements		1				16					17	\$2,698
Details - Erosion Control		1				4					5	\$826
Details - Liner System/Connections/Terminations/Perimeter Controls		1				8					9	\$1,450
Details - Ancillary/Perimeter Improvements		1				4					5	\$826
Details - Leachate Collection System		1				4					5	\$826
QC/QA of Preliminary Plans (HEI internal)	8			12							20	\$3,532
Develop Preliminary Opinion of Probable Construction Cost (POPCC) Estimate	2	24				16					42	\$7,786
Generate earthwork spreadsheet detailing soil material needs		8				8					16	\$2,864
Project coordination meeting #1 w/facility staff to review plans	2	4				4					10	\$1,874
Development of Final (100% Design)/Construction Plans	5	68	0	4	0	44	0	4	0	0	125	\$22,657
Revise Plans per City of Dickinson comments		4				16					20	\$3,304
Generate project specification manual (front-end contractual documentation)		24				4					28	\$5,472
Generate project specification manual (technical specifications)		16				4					20	\$3,856
Generate Construction Quality Assurance Plan (CQAP) - Soil Testing Documentation for compliance w/NDDEQ permit		16				12		4			32	\$5,468
Refine Preliminary Opinion of Probable Construction Cost (POPCC) Estimate	1	4				4					9	\$1,653
QC/QA of Final Plans (HEI internal)	2			4							6	\$1,030
Project coordination meeting #2 w/facility staff to review plans	2	4				4					10	\$1,874
Coordination, Project Management & Meetings	12	40	2	2	0	8	0	0	0	0	64	\$12,634
Internal coordination & meetings	6	18	2	2		8					36	\$6,864
Project Administration	2	16									18	\$3,674
Coordination/Approvals from ND DEQ	4	6									10	\$2,096
Task 2 - Project Solicitation	2	22	0	0	0	9	0	3	0	0	36	\$6,563
Project Solicitation & Coordination	2	22	0	0	0	9	0	3	0	0	36	\$6,563
Support City with preparation of project advertisement		2									2	\$404
Respond to Contractor questions/inquiries, prepare addenda (4 addendums at 8hrs each)		12				6					18	\$3,360
Attend/facilitate pre-bid meeting	1	2									3	\$625
Attend/facilitate bid opening	1	2									3	\$625
Conduct bid review and generate recommendation letter		4				3		3			10	\$1,549
Phase 2 - CONSTRUCTION MANAGEMENT SERVICES Dickinson Landfill Cell 3B-5 ³ Summer/Fall 2023	52	274	16	2	12	135	569	40	12	90	1,202	\$200,422
Task 1 - Construction Management	16	204	16	2	12	135	569	40	12	90	1096	\$178,326
Construction Project Initiation	2	14	0	2	0	14	8	0	0	0	40	\$6,996
Coordination to execute contract documents (contract, insurance, bonds, NOA, NTP)		6									6	\$1,212
Redact project manual with Contractor/Contract info						8					8	\$1,248
Conduct preconstruction Meeting (Agenda & Minutes)	2	4					8				14	\$2,498
Exchange electronic AutoCAD files to Contractor		2		2		4					8	\$1,322

ATTACHMENT A - ESTIMATED BUDGET
Engineering Design & Construction Management Services for Dickinson Landfill Cell 3B-5

Date Prepared: 1/30/2023
Prepared by: Dennis McAlpine
Checked by: Sherwin Wanner

2023 Rates ==> \$221 \$202 \$180 \$147 \$141 \$156 \$156 \$91 \$56 \$162

Total Estimated Labor \$288,391
Total Estimated Expenses \$3,210
Total Estimated Budget \$291,601

TASK DESCRIPTION	Senior Project Manager Engineer 12	Project Manager Engineer 10	Land Surveyor 4	Technician 7	Drone Pilot	Engineer 5	Engineer 6	Project Assistant 3	Drone Visual Observer	1-Person Crew Survey	Total	
											Hours	Dollars
Support for City/Contractor to gain permit coverage (SWPPP)		2				2					4	\$716
Construction Staking/Survey	0	0	16	0	0	21	0	0	0	66	103	\$16,848
Site control for Contractors Machine Control Equipment			6			2				6	14	\$2,364
Existing Conditions (pre-construction characterization of onsite soil stockpiles)			1			2				8	11	\$1,788
Cell Limits / Anchor Trench			1			2				6	9	\$1,464
Erosion Control/BMPs			1			2				4	7	\$1,140
Surface confirmation survey to confirm consistency with Contractor Machine Control			1			2				2	5	\$816
Leachate Collection Piping & Sump Geometry			1			2				8	11	\$1,788
Cell Access/Turn-Around			1			2				4	7	\$1,140
Exterior Stormwater Berm/Ditch/Culverts			1			2				8	11	\$1,788
Ancillary piping and componets connecting Leachate Riser and/or Sanitary Sewer System			1			2				8	11	\$1,788
Leachate Riser Structure Modifications			1			2				8	11	\$1,788
Bollards			1			1				4	6	\$984
Construction Documentation / Contract Management	6	74	0	0	0	4	40	40	0	0	164	\$26,778
Review and respond to project required submittals		24				4	8	40			76	\$10,360
Generate field orders (12 Field Orders Anticipated = 4hr each)	2	16					18				36	\$6,482
Generate change orders during construction (3 Change Orders Anticipated = 8hr each)	4	16					4				24	\$4,740
Process Estimated 5 Partial Payments (Estimated at 4hr each)		6					10				16	\$2,772
Generate final change order post substantial completion to resolve contract for final payment		12										\$2,424
Construction Inspection & Coordination (Partial Obsersvation over 4-month assumed construction period)	0	84	0	0	0	8	483	0	0	0	575	\$93,564
Dewatering							2				2	\$312
Excavation ⁴		5					50				55	\$8,810
Buffer Layer/Sideslope liner ⁵		8					75				83	\$13,316
Clay Liner ⁶		20					200				220	\$35,240
Geomembrane ⁷		20					50				70	\$11,840
Sand Drainage ⁸		1					25				26	\$4,102
Leachate Collection		3					30				33	\$5,286
Leachate Riser Pipe		5					15				20	\$3,350
Leachate Riser Structure Modifications		6					20				26	\$4,332
HEI coordination with Soil Sampling/Testing firm (direct bills to City) ⁹		16				8	16				40	\$6,976
SWPPP Inspections ¹⁰											0	\$0
Construction Documentation	8	32	0	0	12	88	38	0	12	24	214	\$34,140
Punchlist Generation and Coordination w/Contractor		8					6				14	\$2,552
Drone flights (aerial & topo)					12				12		24	\$2,364
Asbuilt Survey										12	12	\$1,944
Liner subgrade (baseline for thickness documentation calculations)						4					4	\$624
Top of Buffer Layer						8					8	\$1,248
Top of Clay Barrier Layer/Geomembrane						8					8	\$1,248
Leachate Collection Piping & Sump Geometry (within Cell limits)						4					4	\$624
Top of Sand Drainage Layer						4					4	\$624
Asbuilt Conditions (post-construction characterization of onsite soil stockpiles and above ground features per staking list above)										12	12	\$1,944
Generate Record Drawings		8				36	24				68	\$10,976
Generate Documentation Report	8	16				24	8				56	\$9,992
Task 2 - Coordination, Project Management & Meetings	36	70	0	0	0	0	0	0	0	0	106	\$22,096
General Coordination	36	70	0	0	0	0	0	0	0	0	106	\$22,096
Onsite PM/coordination meetings during construction operations (HEI, Contractor & Project Stakeholders)	6	20									26	\$5,366
CWSRF/Davis Bacon Reporting Requirements/Compliance	10	30									40	\$8,270
City Staff Coordination ³	20	20									40	\$8,460

Total Estimated Labor \$288,391
Total Estimated Expenses \$3,210
Total Estimated Cost \$291,601

ATTACHMENT A - ESTIMATED BUDGET

Engineering Design & Construction Management Services for Dickinson Landfill Cell 3B-5

2023 Rates ==>	\$221	\$202	\$180	\$147	\$141	\$156	\$156	\$91	\$56	\$162
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Date Prepared: 1/30/2023
Prepared by: Dennis McAlpine
Checked by: Sherwin Wanner

Total Estimated Labor	\$288,391
Total Estimated Expenses	\$3,210
Total Estimated Budget	\$291,601

TASK DESCRIPTION	Senior Project Manager Engineer 12	Project Manager Engineer 10	Land Surveyor 4	Technician 7	Drone Pilot	Engineer 5	Engineer 6	Project Assistant 3	Drone Visual Observer	1-Person Crew Survey	Total	
											Hours	Dollars

Assumptions:

- 1 Meeting to be conducted virtually
- 2 Assumes in-person meeting
- 3 Assumes 4-month construction period
- 4 Anticipated 2 week duration of work at 50% level of inspection effort/time
- 5 Anticipated 2 week duration of work at 75% level of inspection effort/time
- 6 Anticipated 4 week duration of work at 100% level of inspection effort/time
- 7 Anticipated 2 week duration of work at 50% level of inspection effort/time
- 8 Anticipated 2 week duration of work at 25% level of inspection effort/time
- 9 Soil Testing by others as direct bill to City
- 10 SWPPP Inspections completed concurrently with other inspection activities

ATTACHMENT A2 - ESTIMATED EXPENSE SUMMARY
Construction Management Services for Dickinson Landfill Cell 3B-5
Houston Engineering, Inc.

Item	No.	No. Per Trip or Item	Unit Cost	Units	Total
Travel					
Mileage (Trips to site)	100	10	\$0.76	mile	\$760.00
Rental					
All Terrain Vehicle (survey support)	0	0	\$30.00	hour	\$0.00
GPS (VRS Rover Kit) (survey support)	90		\$25.00	hour	\$2,250.00
Robotic Total Station (survey support)	0	0	\$40.00	hour	\$0.00
sUAS (survey support - drone)	2	4	\$25.00	hour	\$200.00
Subconsultants					
Soil Testing Services (By others as direct bill to City)	1	1	\$0.00	lump sum	\$0.00
Total					\$3,210.00

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “GC” and “GI” zoning districts within the municipality jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a 42.99 acre parcel from General Commercial (GC) to General Industrial (GI) described as follows:

LOTS ONE (1) THRU FIVE (5), BLOCK SIX (6) OF NORTH INDUSTRIES FIRST ADDITION AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 3080273 LYING IN THE NORTH HALF (N1/2) OF SECTION TWENTY-SEVEN (27), TOWNSHIP ONE HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA NOW BEING CALLED RED ROCK ADDITION AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A FOUND REBAR AT THE NORTHWEST CORNER OF SAID BLOCK SIX (6); THENCE N 89°48'57" E ALONG THE NORTH LINE OF SAID BLOCK SIX (6), A DISTANCE OF 1482.27 FEET TO A FOUND REBAR AT THE NORTHEAST CORNER OF SAID BLOCK SIX (6); THENCE S 00°01'06" E ALONG THE EAST LINE OF SAID BLOCK SIX (6), A DISTANCE OF 1264.79 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID BLOCK SIX (6); THENCE S 89°49'34" W ALONG THE SOUTH LINE OF SAID BLOCK SIX (6), A DISTANCE OF 1255.29 FEET TO A FOUND REBAR; THENCE N 00°31'10" W CONTINUING ALONG SAID SOUTH LINE OF BLOCK SIX (6), A DISTANCE OF 4.08 FEET TO A FOUND REBAR; THENCE S 89°48'35" W CONTINUING ALONG SAID SOUTH LINE OF BLOCK SIX (6), A DISTANCE OF 225.07 FEET TO A FOUND REBAR WITH KLJ CAP; THENCE N 00°06'12" W ALONG THE WEST LINE OF SAID BLOCK SIX (6), A DISTANCE OF 1260.50 FEET TO THE 3 POINT OF BEGINNING.

SAID PARCEL CONTAINS 42.99 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS UNLESS OTHERWISE

INDICATED BY THIS PLAT

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2023

Second Reading: _____, 2023

Final Passage: _____, 2023