

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Vice President Jason Fridrich, Commissioners Nikki Wolla, and Suzi Sobolik

Video: None

Absent: Commissioner John Odermann

1. ORDER OF BUSINESS

MOTION BY: Suzi Sobolik SECONDED BY: Jason Fridrich
To approve the October 20, 2020 Order of Business as presented.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: Jason Fridrich SECONDED BY: Nikki Wolla

A. Approval of meeting minutes dated October 6 and October 13, 2020

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. Monthly Financial Report

Accountant Robbie Morey presents the monthly financial report which shows the Treasurers Report at \$65 million which is slightly down. Investments at \$38 million, 1% sales tax is \$494,000 which is down from September, 2020. Hospitality tax is down \$14,000 as compared to 2019. The projected amount for Hospitality Tax in 2020 is \$900,000. Accountant Morey states the Oil Impact Revenue shows a significant increase but lower than September, 2019. He states the General Fund shows a 93.3% of revenue collected which is ahead of schedule. The Enterprise Fund shows a revenue of 76.4% collected with 23.6% remaining to be collected. Enterprise Fund expenditures shows 67% expended.

MOTION BY: Suzi Sobolik SECONDED BY: Nikki Wolla
To approve the monthly Financial Report as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1

Motion declared duly passed

B. Extra Mile Day Proclamation

President Scott Decker reads the Extra Mile Day Proclamation which promotes volunteerism in the community.

MOTION BY: Jason Fridrich
To approve the Extra Mile Day Proclamation

SECONDED BY: Suzi Sobolik

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

C. Stark County Multi-Hazard Mitigation Plan

Police Chief Dustin Dassinger presents a resolution for the City of Dickinson as this is required for future funding pre and post disaster programs. Emergency Manager Bill Fahlsing presented information at the work session and he is requesting approval.

MOTION BY: Suzi Sobolik
Adopt Resolution 34-2020.

SECONDED BY: Jason Fridrich

RESOLUTION NO. 34-2020

Stark County Multi-Hazard Mitigation Plan

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

4. PUBLIC SAFETY

A. Fire Department

1. Reports:

None

B. Police Department

1. Reports:

None

5. ENGINEERING

A. Crooked Crane Trail Phase II Contract with SRF

Public Works Director Gary Zuroff presents a Crooked Crane Trail Phase II Contract with SRF that will provide professional services for Phase I of engineering services for the design and construction of the Crooked Crane Trail connection from Patterson Lake to the City of Dickinson. This scope of services is not to exceed \$50,000. Public Works Director Zuroff states SRF has had experience working with BNSF.

MOTION BY: Suzi Sobolik

SECONDED BY: Jason Fridrich

To approve the Agreement with SRF Consulting Group for their Phase 1 of city project number 201816, Crooked Crane Trail, Phase 2.”

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

B. Civil Science Agreement for 4th and 5th Street East and 26th Avenue East Street Improvement Project Contract

Public Works Director Gary Zuroff presents a Civil Science Agreement for Professional Services for preliminary engineering of the 4th & 5th St. E and 26th Ave E Street Improvements. This work consists of evaluating existing conditions and providing alternatives and costs for a future construction project to address drainage issues and provide a hard surface roadway. Director Zuroff states this is near Viking Glass. He states drainage is the key in this area. This is an hourly agreement with a not to exceed value of \$12,969.50.

MOTION BY: Nikki Wolla

SECONDED BY: Suzi Sobolik

To approve the Professional Service Agreement with Civil Science for the Preliminary Engineering of City Project 202105.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

C. State Avenue S Drinking Water SRF Loan Application Authorization

Public Works Director Gary Zuroff presents a Resolution authorizing the filing of an application with the North Dakota Department of Environmental Quality of a loan under the Safe Drinking Water Act. He states this resolution would allow staff to proceed with applying for additional funding for the State Ave South Watermain Project from 2nd St. SW to 8th St. SW.

MOTION BY: Jason Fridrich
Adopt Resolution 35-2020.

SECONDED BY: Nikki Wolla

RESOLUTION NO. 35-2020

RESOLUTION OF THE CITY OF DICKINSON AS DWSRF APPLICANT

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

6. PUBLIC WORKS

A. Introduction of Public Works Operation Manager

Public Works Director Gary Zuroff introduces David Clem whom is the new Public Works Operations Manager. He has been in the private sector for 28 ½ years.

Mr. David Clem states he has been in the oil and gas business for 29 years. He states ND has been his home since 2008 and has lived in Minot. He then moved to Dickinson in 2013. Mr. Clem states this new position is going to be a little challenging but he appreciates the opportunity.

B. Concrete and Asphalt Crushing Bid

Public Works Director Gary Zuroff presents proposals for the Concrete and Asphalt Crushing Services which were opened October 1, 2020. The City received two bids which were opened with Fisher Sand & Gravel as the low bidder. Director Zuroff states many of the City projects this year included concrete removals which has increased our crushing costs this year. Public Works staff recommends awarding the crushing services to Fisher Sand and Gravel Company.

MOTION BY: Jason Fridrich

SECONDED BY: Suzi Sobolik

To approve Fisher Sand and Gravel Company the crushing services for the City of Dickinson.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

7. **PLANNING**

A. Reports:

1. None

8. **BUILDING**

A. Reports:

1. None

9. **PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.**

A. Public Hearings – Future Land Use Amendment – Pinecrest 1st Addition

Planning Director Walter Hadley presents the Future Land Use Amendment from Commercial to Residential for a portion of Lots 1-7, Block 5 Pinecrest 1st Addition. The area is along 30th and 15th will still remain commercial. Director Hadley states the areas to the right is existing commercial and the area on the center future land use map is create residential lots in that area. He states everything else would remain commercial. This is presented for a second reading and final passage. He states the applicant has visited with the landowner to the north. He states the FLUM cannot move forward until the issue is resolved.

Architect Blake Carlson continues to work on the FLUM and PUD and has had discussions with the neighbor to the north. One of the owners met with President Scott Decker last week and they are getting closer on how to resolve the old document. The document really tied into the commercial development in 2013 and it very different than what is being proposed at this time. Mr. Carlson states some type of resolution can be made. He has proposed a fence along the north side.

APPROVED BY:

Linda Carlson, Deputy City Administrator

Scott Decker, President
Board of City Commissioners

Date: October 20, 2020