

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Commissioners Nikki Wolla, Jason Fridrich, Carson Steiner and Sarah Trustem.

Absent: None

1. ORDER OF BUSINESS

MOTION BY: Jason Fridrich

SECONDED BY: Sarah Trustem

To approve the January 7, 2020 Order of Business as presented with removal of the Trilateral Agreement.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: Sarah Trustem

SECONDED BY: Nikki Wolla

A. Approval of meeting minutes dated December 17, 2019 and December 23, 2019

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. Amendment to Development Agreement for West Ridge Subdivision**

City Administrator Joe Gaa presents an amendment to the development agreement for West Ridge Subdivision. This amendment is near 50th Avenue. He states the development will be constructing more residential than commercial. Administrator Gaa visited about some of the issues such as abatements and additional access into the area. This area will have 26 dwelling units and the construction is to start in the spring. The percentage to be indicated in the agreement should be 130%. Administrator Gaa states this is a routine agreement that will lead to quality affordable housing. Administrator Gaa along with staff recommend approval.

MOTION BY: Carson Steiner

SECONDED BY: Sarah Trustem

Approve the Amendment to the Development Agreement for West Ridge Subdivision.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Microsoft Software Contract

IT Manager Aaron Meyer presents the Microsoft Contract renewal covers all server, desktop, and Microsoft Office applications utilized by the City of Dickinson for Day to Day Operations. This includes Operating Systems, Office Applications, and Server Core Cals. IT Manager Meyer states either the City needs to approve the contact, buy licenses individually for at least 150% more cost or not be under compliance which could lead to a \$250,000 fine. The cost for these licenses are \$100,000 over three years.

MOTION BY: Sarah Trustem

SECONDED BY: Jason Fridrich

Approve the Microsoft Software Contract

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Advanced Business Methods Proposal Agreements

1. Library Agreement

IT Manager Aaron Meyer presents an ABM Printer contract for the Library which is a lease renewal that includes updated hardware to replace one of the Existing ABM Printers at the Dickinson Public Library. He states this renewal includes a machine that will replace not only the ABM Printer used for the public to make copies, but also the coin operated kiosk printer that is currently used with the public computers.

MOTION BY: Carson Steiner

SECONDED BY: Nikki Wolla

Approve the ABM Agreement for the Library.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. City Hall

IT Manager Aaron Meyer presents an ABM Printer contract for City Hall is a lease renewal that includes updated hardware to replace one of the Existing ABM Printers at City Hall. This renewal is done every 5 years to ensure that the hardware is kept up to date. Total Pages Printed on Existing Hardware: 417,848 (Average ~7000/month) as of the start of 12/26/2019.

MOTION BY: Jason Fridrich

SECONDED BY: Sarah Trustem

Approve the ABM Agreement for City Hall.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Museum Internship Agreement

Museum Director Bob Fuhrman presents an internship agreement between the University of Modena and Reggio Emilia, Department of "Scienze Chimiche E. Geologiche". Director Fuhrman states the City of Dickinson will have three interns from Italy and will work on the summer dig and through their University will get experience and college credits. After review by the City Attorney, one item of concern was the resolution of disputes that might arise. City Attorney Christina Wenko states the attorney opinion is to have the American Arbitration Association handle any matters if they should arise.

MOTION BY: Carson Steiner

SECONDED BY: Jason Fridrich

Approve the Museum Internship Agreement.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Reports:

1. County Abatement Hearing Update

City Assessor Joe Hirschfeld states he was at the Stark County Board abatement hearing yesterday and relays there were several properties that belonged to Roers that were changed by Stark County to a lesser valuation than the City had acted on. He states the total decrease to the City valuation was \$14,233,539 which is a total tax decrease of \$175,000. Assessor Hirschfeld states most of the properties that were changed in value were vacant lots which were decreased as they were moved to Ag valuation. He states there was no consistency in the placement of valuation as the West Ridge Apartments were reduced in value. He relays that Stark County felt since the State Board of Equalization reduced the value for 2019 they felt 2017 should have seen a larger decrease in valuation. Assessor Hirschfeld states apartments such as Lincoln and Jefferson did not receive a reduction.

Commissioner Sarah Trustem asks whether the City along with the Assessor is considering requesting an opinion from the AG's office so the Commissioner's would have that information in the future.

City Assessor Joe Hirschfeld states the discussion of the City Commission was a good discussion. The County Board had a different discussion and the State had a different decision for last year. Mr. Hirschfeld states everyone has their own opinion on this matter. Mr. Hirschfeld states this is Century Code and it would be good if the AG would clarify this matter.

City Attorney Christina Wenko states she has had some discussion with the Attorney General's Office about obtaining information. The AG's office did state that they have certain limitations on what they can provide for opinions and suggested that since this is a tax issue we should reach out to the State Tax Commissioner first. Attorney Wenko is working on the request.

4. PUBLIC SAFETY

A. Fire Department

Reports:

1. None

B. Police Department

1. SCRAM Initiative Update

Captain Joe Cianni presents a grant program to implement SCRAM. SCRAM is an opportunity for citizens to register their camera from their home with the Dickinson Police Department in case there would be a crime in their area that the Dickinson Police Department would be able to view the home camera. Prior to offering this program Police Officers would go door to door to see if someone in the neighborhood would have seen anything related to a crime. Captain Cianni states this is completely a voluntary program. Should the resident register their camera and if there was a crime in their area the Police Department would be able to see achieved footage.

Commissioner Carson Steiner feels this program is an excellent idea. He does suggest the Police Department take a 5 minute radio section and promote this program.

Captain Joe Cianni states that he is hoping for great success and already had 30 applications on his desk. He has sent media releases out and enclosures in the utility billing for people to join this program. He states that the department will be getting a mapping program and this will take a little time. Captain Cianni states Sergeant Brandon Stockie is in charge of this program.

President Scott Decker states KFYZ is always looking for stories in this area and this would be a great idea for them.

Commissioner Jason Fridrich also feels this is a great program.

5. ENGINEERING

A. Reports:

1. None

6. PUBLIC WORKS

A. Reports:

1. None

7. PLANNING

A. Reports:

1. None

8. BUILDING

A. Reports:

1. None

9. **TIMETABLE AGENDA**

None

10. **PUBLIC ISSUES OF CITY CONCERN NOT ON THE AGENDA**

None

11. **COMMISSION**

President Scott Decker states the City has been working on the RFP for City Attorney and also working diligently on the wage scale. President Decker also wishes Commissioner Nikki Wolla Happy Birthday.

12. **EXECUTIVE SESSION**

None

ADJOURNMENT

MOTION BY: Sarah Trustem

SECONDED BY: Jason Fridrich

Adjournment of the meeting at approximately 4:55 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0

Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Joe Gaa, City Administrator

Scott Decker, President
Board of City Commissioners

Date: January 21, 2020