

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM.

II. ROLL CALL

Present were: President Scott Decker, Vice President Jason Fridrich, Commissioners Nikki Wolla, Sarah Trustem and Carson Steiner.

Telephone: None

Absent: None

1. ORDER OF BUSINESS

MOTION BY: Jason Fridrich

SECONDED BY: Sarah Trustem

To approve the April 21, 2020 Order of Business as presented with the addition of reports of election signs and summer events. Also to remove A under Public Works.

DISPOSITION: Motion carried unanimously.

2. CONSENT AGENDA

MOTION BY: Sarah Trustem

SECONDED BY: Nikki Wolla

A. Approval of meeting minutes dated April 7, 2020.

B. Approval of Accounts Payable, Commerce Bank and Checkbook

C. Approval of Monthly Financial Report

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE**A. Covid Response Update**

City Joe Gaa states with recent implementation of the federal FFCRA (Care Act), staff and the City Attorney have worked together to pair the City's temporary leave plan with the federal guidelines. To formalize the process, staff recommends approval of two resolutions, one for FFCRA compliance and one for the City's temporary leave policy.

President Scott Decker states between Administration and Executive Team have done an outstanding job.

City Administrator Joe Gaa states the Executive Team has been meeting daily to discuss the Governors press conference and employee needs. He feels this is a team effort.

1. Covid Temporary Employment Policy

MOTION BY: Carson Steiner
Adopt Resolution 20-2020.

SECONDED BY: Jason Fridrich

RESOLUTION NO. 20-2020

A RESOLUTION ADDRESSING TEMPORARY EMPLOYMENT POLICIES DUE TO COVID-19 PANDEMIC RELATING TO COVID-19 EMERGENCY PAID LEAVE

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. FFCRA Temporary Employment Policy

MOTION BY: Carson Steiner
Adopt Resolution 21-2020.

SECONDED BY: Sarah Trustem

RESOLUTION NO. 21-2020

A RESOLUTION ADDRESSING TEMPORARY EMPLOYMENT POLICIES DUE TO COVID-19 PANDEMIC RELATING TO THE FFCRA

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Recycling Fee Waiver

City Administrator Joe Gaa states as the recycling program has been temporarily suspended due to COVID-19, staff recommends approval of the attached resolution suspending the \$4.25/household monthly recycling fee until the program restarts. Administrator Gaa states residents are missing the recycling program and hope to get it going again soon.

MOTION BY: Sarah Trustem
Adopt Resolution 22-2020.

SECONDED BY: Nikki Wolla

RESOLUTION NO. 22-2020

A RESOLUTION TEMPORARILY SUSPENDING THE RECYCLING FEE ASSESSED AND COLLECTED BY THE CITY OF DICKINSON

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Election Signs

City Administrator Joe Gaa discusses temporary civic signs and advanced election signs which are put in yards at this time of the election. The City of Dickinson currently has 30 days prior to election to place your signs on private property. Administrator Gaa would like to be consistent with the State at this time to be allow these signs to be placed in yards as of date. Administrator Gaa is encouraging people to vote. He states individuals who have voted in the past will receive cards from the State and will be able to vote starting May 1, 2020.

MOTION BY: Carson Steiner

SECONDED BY: Nikki Wolla

To approve the placement of civic/election signs on private property as of date.

DISPOSITION: Roll call vote...Aye 3, Nay 0, Absent 0, Abstain 2 (Trustem, Decker)
Motion declared duly passed

Commissioner Sarah Trustem states for clarification that this would allow candidates to put up signage now. She states the City and County candidates can place these signs so everyone has a fair chance. The City will contact the candidates for the City and to let the county know of this change.

D. Reports:

1. Special Meeting

City Administrator Joe Gaa updates the Commissioners on having a Special Meeting with the DDA. He states they are having financial concerns. Administrator Gaa has had good discussions with the Executive Director and the new President. A special meeting was set up for Tuesday, April 28, 2020 at 4:30 p.m.

2. Summer Events

City Administrator Joe Gaa states that the City has been contacted by First on First and whether to start on the plan for the summer events. He states in a group discussion he feels that First on First should have no large scale events until the end of June, 2020.

President Scott Decker states Chief Dassinger and the Roughrider Commission have been discussing an alternative route for the parade to have social distancing. They have also discussed whether there should be candy thrown at the parade. President Decker does not want candidates shaking hands, not allowing throwing of candy and if the reunions want to take a chance to be together that will be upon them. He feels people will be cautious at this time. He feels the City should give the Roughrider Commission some direction to take. He states the largest crowds is at the demolition derby.

Commissioner Jason Fridrich states Roughrider Commission should go about business as usual and if the State restricts then there would be restrictions.

Commissioner Sarah Trustem states people want their liberty back and feels they will be taking a safety precautions. She feels the City should follow the guidelines of the federal and state level. She states permits can be reviewed as they are received.

Commissioner Jason Fridrich states the State is going to work in Phases and if Phase III allows people to gather the City is not going to be more restrictive. He does not want to take the step of cancelling Roughrider Days.

President Scott Decker would like to give the Roughrider Commission direction of when it comes to the parade route.

Commissioner Sarah Trustem would like to give the Police Department this responsibility.

President Scott Decker feels that the City could call the Roughrider Commission and give them the City's recommendation. He feels if this is the way the City Commission wants to go they can still add some parameters. He feels the City can assist them. He states anything outside the City is up to Stark County and the Roughrider Commission.

Commissioner Jason Fridrich does not want to stifle the events.

City Administrator Joe Gaa states they brought this subject to the Commissioners to get their thoughts and if the Commissioners want to go with what the State has for regulations then this is what the City will go with.

Commissioner Sarah Trustem says that is why the City Commission should not make the call and organizations are businesses and they can make those decisions on their own.

Commissioner Nikki Wolla states people will want to do what they want anyway. She states the City can go ahead and recommend but if the State recommends something else the City can change. She feels there are many things to think about going through this period of time.

President Scott Decker states the City will give the Roughrider Commission a call and state that the City will adhere to what the State is going to say. He states the City should limit some of the interaction and still enjoy the parade. He does not want the spike the virus in July with passing out candy.

4. PUBLIC SAFETY

A. Fire Department

1. None

B. Police Department

President Scott Decker opens the public hearing at 5:00 p.m. Hearing no public comments the public hearing was closed at 5:02 p.m. and the following motion was made.

MOTION BY: Jason Fridrich

SECONDED BY: Carson Steiner

To approve second reading and final passage of Ordinance No. 1690

ORDINANCE NO. 1690

AN ORDINANCE AMENDING AND RE-ENACTING ARTICLE 13.08 OF THE CITY CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO THE INTERNATIONAL FIRE CODE

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. Public Comments not on Agenda

Citizen Peggy O'Brien calls is wondering if the City could get the candidate forum which is going to be held on May 14, 2020 to be broadcasted on Channel 19. Ms. O'Brien wants to remind people of the mail in ballot voting only this year. She feels this is the first time the election will be handled like this and is treading on new waters.

President Scott Decker states the City's IT Department will check on broadcasting this.

**10. COMMISSION
Fire Chief**

City Administrator Joe Gaa states the City has had a pretty good search and has planned to do interviews this week prior to the virus. He states there were 20 candidates that had initially applied. After initial cut down the City was down to 14 candidates. After the team did do first interviews and the list was cut in half and now references are being checked and follow-up to see if the candidates are still interested in an interview. He states when travel has lifted a bit and the City will probably bring in five finalists.

Compensation Study

City Administrator Joe Gaa states there were five proposals and the City had interviewed three of them. These are very good consulting firms. Administrator Gaa states HR is doing a background check and after reviewing references the committee will get back together and Administrator Gaa will bring these three proposals to the May 5th Commission Meeting.

President Update

President Scott Decker states the City had a pretty good discussion with the educators this morning and it doesn't look like they will be returning to school for the remaining 2019-2020 year. He states there is a University starting earlier this fall. President Decker states Dickinson schools do not anticipate starting any earlier and the 2020-2021 schedule has

already been created and they will continue with it. President Decker and City Staff have spoken to health care providers along with long term care facilities and they are operating at this time with no infections which is great. He states the Police Department has been seeing more domestic issues and mental health issues as there is a lack of facility for mental health issues in Dickinson. He does state the big concern is the candidate debate and being able aired on Channel 19. President Decker has visited with IT in regards to this.

ADJOURNMENT

MOTION BY: Jason Fridrich

SECONDED BY: Sarah Trustem

Adjournment of the meeting at approximately 5:20 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Joe Gaa, City Administrator

Scott Decker, President
Board of City Commissioners

Date: May 5, 2020