

Dickinson Historic Preservation Commission
Meeting Minutes, January 16, 2018

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:09 pm on 1/16/2018.

Present:

Steve Josephson, Planner, Stark County & City of Dickinson, Chair
Jared Twogood, Architect, Commissioner
Paige Worley, Citizen at Large, Commissioner
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*
Walter Hadley, Planning Director, City of Dickinson, *ex officio*

Minutes of 12/19/2017 were circulated and approved with the addition of 'ex officio' to Mr. Hadley's attendance on motion of Mr. Twogood, second by Ms. Worley, unanimously approved.

Reports-Bob reported on his January 12 meeting with Dr. Kris Ringwall of the Dickinson Research Center concerning the possibility of resurrecting the effort to complete a National Register nomination for the Research Center. Dr. Ringwall is in favor of the effort and volunteered to check on what historic records from the Dickinson Station might have been transferred to the NDSU archives in Fargo. As Bob is planning on attending the State Historic Preservation Conference in Fargo on April 20th this presents an opportunity to go a day earlier and research the archival holdings.

Dr. Ringwall has also invited Bob to visit the Research Center when the weather clears to get a feel for the grounds and to view the Superintendent's residence. The Center also has some historic documents on site which Bob would then be able to examine. In response to a question concerning a possible completion date for the nomination Bob indicated that his regular work as museum director will determine that but thought sometime in 2019 would be realistic.

Old Business-none.

New Business-Bob reported that the State Historic Preservation Office has invited the Commission to consider hosting the 2019 annual preservation conference. Attendance usually runs to 30 people and the hosting commission is responsible for providing a venue, continental breakfast and lunch and usually is invited to present a short program on a local historic resource or preservation issue. In the afternoon the host commission may be asked to arrange a visit/tour of a local historic site or district. Commissioners expressed interest in hosting pending more details from the State office.

Steve reported that the Planning and Zoning Commission would be voting on a set of standards for the downtown commercial district on 1/17/2018.

Meeting adjourned at 4:57 pm on motion of Paige. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

**Dickinson Historic Preservation Commission
Meeting Minutes, March 20, 2018**

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:04 pm on 3/20/2018.

Present:

Steve Josephson, Planner, Stark County & City of Dickinson, Chair

Paige Worley, Citizen at Large, Commissioner

Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

Minutes of 1/16/2018 were circulated and approved on motion of Ms. Worley, second by Mr. Josephson, unanimously approved.

Reports-Steve reported on the work by the Planning and Zoning Commission on creation of Development Standards for the Downtown. This is pertinent to the HPC as many of Dickinson's historic structures are concentrated in the downtown area. The development standards are supported by the Downtown Association and should be ready to go to the City Commission in April. Once approved staff will create a guideline book for the standards.

Somewhat related to this Steve also mentioned Stark Development Corporation's Facade Improvement Program (county-wide) which could be of great value to downtown property owners.

Lastly, Steve reported that micro/craft brewery and distilling operations are now allowed.

Old Business-Research Center National Register nomination. Bob reported on the progress of research for the National Register nomination for the Dickinson Research Center. In addition to the Center's annual reports available on-line (via the Center's web site and through the University of Michigan collections), Bob has found information in Federal Census records and in the digital collections of the Dickinson Press which is available to 1922. Bob is planning on going to Fargo a day early for the State's Historic Preservation Conference to visit the NDSU archives which holds several collections related to the Center's history.

State Historic Preservation/Certified Local Gov't. Conference -Bob received the save-the-date postcard shortly before today's meeting which will be held 4/20/2018 at the Radisson Hotel, 201 5th Street N, in Fargo. The conference runs from 8:30 am to 3:30 pm. A detailed agenda should be following soon. Steve and Paige both expressed interest in attending the conference and Bob was instructed to investigate if Commissioners are eligible for reimbursement for attending.

New Business-Due to the change in meeting days for the City Commission (now held the 1st and 3rd Tuesdays of the month, the HPC discussed changing its monthly meeting to another day as staff and Mr. Josephson often has obligations to attend City Commission meetings. Input from Mr. Twogood had been solicited due to his planned absence today and a consensus was reached to move the monthly meeting of the HPS to the 2nd Tuesday of the month. Moved to approve by Paige, 2nd by Steve and unanimously carried. Bob will notify Rita Binstock and the Dickinson Press.

Town Square Forum-Steve announced that the public forum on the Town Square will be held on Tuesday March 27 from 6 to 8 pm at the Library.

Meeting adjourned at 4:50 pm on motion of Paige. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

**Dickinson Historic Preservation Commission
Meeting Minutes, April 10, 2018**

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:11 pm on 4/10/2018.

Present:

Steve Josephson, Planner, Stark County & City of Dickinson, Chair
Paige Worley, Citizen at Large, Commissioner
Jared Twogood, Architect, Commissioner
Walter Hadley, Planner, City of Dickinson, *ex officio*
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

Minutes of 3/20/2018 were circulated and approved on motion of Jared, second by Paige, unanimously approved.

Reports of Town Square Forum/Governor's Visit-A general discussion of the two sessions was held, both of which were held to be positive and well attended. The follow-up to the Town Square Forum is scheduled for 6 pm on Thursday May 10 at City Hall.

Steve reported that the Downtown Development Standards has received its first reading at the City Commission with the second reading scheduled for April 17 where it is anticipated to be approved. From there city staff will craft specific guidelines book for the standards.

Old Business-Research Center National Register nomination. Bob reported on the progress of research for the National Register nomination for the Dickinson Research Center. Research on the Center's staff is fairly complete up to the 'modern era' (1950 onward) and Bob's research trip to NDSU archives on April 19 should help fill gaps. Bob also hopes to fill-in details on the history of agricultural structures at the Center.

State Historic Preservation/Certified Local Gov't. Conference -Bob handed out the conference agenda and reimbursement sheets. Jared indicated that he might be able to attend as well. Steve and Paige are currently registered to attend.

New Business-Walter discussed the desire of the Downtown Association as well as the Downtown Task Force to have supplemental information gathered for an enhanced walking tour document. Bob has been collecting news clippings related to downtown building history from early editions of the *Dickinson Press* as well as making notes on historic incidents and happenings that might add local color to such a walking tour resource.

Meeting adjourned at 5:01 pm on motion of Paige. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

**Dickinson Historic Preservation Commission
Meeting Minutes, May 8, 2018**

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:10 pm on 5/8/2018.

Present:

Paige Worley, Citizen at Large, Commissioner

Jared Twogood, Architect, Commissioner

Walter Hadley, Planner, City of Dickinson, *ex officio*

Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

Excused-Steve Josephson

Due to initial lack of a quorum approval of the minutes was deferred.

A general discussion of the April 20th Certified Local Government conference was held. All three commissioners attended as did Fuhrman and the general consensus was that the sessions were interesting with the Walkability program being the most interesting, providing a unique perspective on streetscapes.

At 4:26 a quorum was established. Paige moved to approve the minutes of April 10th, second by Jared and unanimously carried.

Old Business-Research Center National Register nomination. Bob reported on his research at the NDSU archives where he accessed annual reports for the Dickinson facility as well as other files related to work performed at the Experiment Station/Research Center. The photo files were particularly helpful for documenting buildings on the site. Bob has been in contact with Dr. Ringwall, Superintendent of the Center, to arrange for a site visit to view historic files held there.

New Business- Plans for the 2019 conference which will be held in Dickinson and hosted by our Commission were then discussed. Bob has contacted the Library Director about the possibility of holding the conference in the Library's Community Room. The Commission is still awaiting word from the State Historical Society on proposed 2019 conference dates. Local historic features discussed for inclusion in the conference (dependent on time allowed after formal programs) included a tour of the National Register Library or a walking tour of downtown.

A meeting concluded with a brief discussion of extending the existing walking tour concept to include a loop to the Dickinson State University campus.

Meeting adjourned at 5:08 pm on motion of Paige. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

Dickinson Historic Preservation Commission
Meeting Minutes, June 12, 2018

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:15 pm on 6/12/2018.

Present:

Steve Josephson, Commissioner/Chair, Planner, Stark County
Walter Hadley, Planner, City of Dickinson, *ex officio*
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*
Excused- Jared Twogood, Paige Worley

Due to lack of a quorum approval of the minutes from April 10 and May 8 were deferred.

A general discussion of the 2019 Certified Local Government conference was held. It was reported that Lisa Steckler, CLG Coordinator for North Dakota has received some feedback on the desired timeframe for 2019 and again it seems a one day conference on a Friday in spring was preferred. It was suggested that April 17th might be a good date for the conference in Dickinson next year. Local historic features discussed for inclusion in the conference (dependent on time allowed after formal programs) included a tour of the National Register Library or a walking tour of downtown.

Old Business-Research Center National Register nomination-Bob expects to meet with Dr. Ringwall from the Research Center upon his return in July. There are reportedly some historic documents at the station which Bob would review during a site visit.

New Business-The 2015 Dickinson Comprehensive Plan was discussed as it relates to the Historic Preservation Commission (page 277 lists 3 objectives related to the HPC – these will be available at the July meeting).

Meeting adjourned at 4:55. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

Dickinson Historic Preservation Commission
Meeting Minutes, August 14, 2018

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:26 pm.

Present:

Steve Josephson, Commissioner/Chair, Planner, Stark County

Jared Twogood, Commissioner

Walter Hadley, Planner, City of Dickinson, *ex officio*

Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

Excused- Paige Worley

The minutes of April 10, 2018 were approved on motion of Jared, second by Steve, unanimous vote.
The minutes of May 8, 2018 were approved on motion of Jared, second by Steve, unanimous vote.
The minutes of June 12, 2018 were approved on motion of Jared, second by Steve, unanimous vote.
There was no July meeting due to scheduling conflicts.

The new Certified Local Government coordinator, Amy Munson, has indicated that a Friday in April seems to be generally preferred by attendees. Ms. Munson asked the Commission to consider either April 12 or April 26 as dates for the 2019 conference which will be held in Dickinson. Following discussion the Commissioners indicated a preference for April 26 and Bob was directed to inquire about the availability of the Public Library's Community Room on that date and also to investigate possible hotel arrangements for attendees.

Old Business-Research Extension Center National Register nomination-Bob reported on his recent site visit with Dr. Kris Ringwall. Besides a walk through the grounds and visits to various buildings Dr. Ringwall shared some of the Research Center's files on land acquisition and building updates, particularly the updates to the Superintendent's residence in the 1990s. Discussion of the site revealed that Jared had worked on the remodeling of the Center's 'White House' and should be able to acquire copies of digital files on that update as well as information on the construction of the 'Red Barn' conference center and staff offices. Bob will be making follow-up site visits to more fully examine records and to photograph the Superintendent's residence for the nomination application.

New Business-Due to a scheduling conflict the Commission's next meeting will be held September 18 at the Museum Center.

Meeting adjourned at 5:05. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

Dickinson Historic Preservation Commission
Meeting Minutes, August 14, 2018

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:05 pm.

Present:

Steve Josephson, Commissioner/Chair, Planner, Stark County
Jared Twogood, Commissioner
Paige Worley, Commissioner
Walter Hadley, Planner, City of Dickinson, *ex officio*
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

The minutes of August 14, 2018 were approved on motion of Jared, second by Paige, unanimous vote.

Steve discussed several local initiatives related to or impacting Historic Preservation.

- Façade Improvement program-Stark County Development – several projects under this program were mentioned-Best Friends Mentoring, Liquid Assets, etc.
- Renaissance Zone-City of Dickinson-a potential mixed use district/area south of the DSU campus was discussed. Steve also noted that the City's Renaissance Zone plan expires next July and he anticipates that it will be extended.
- Town Square-City of Dickinson & Downtown Dickinson Association-it was discussed that the next week or two may see a final decision on the choice between Site A and Site B.
- Dinos in Dickinson-Bob reported that the exploratory committee met on 9/17 and that a meeting with the State's Director of Tourism related to branding is being planned, possibly in October.

New Business-A non-contiguous historic district was discussed with Walter suggesting that we explore the possibility of a locally designated district rather than a National Register district. Walter indicated that Coeur d'Alene and Kelly, Idaho were examples of cities with such local districts.

Old Business-Bob reported that April 26, 2019 was an acceptable date for the CLG Conference. He also reported that his draft of section 7 of the National Register nomination for the Research Center's residence received favorable feedback from State Historical Society staff and he will continue on. Jared delivered materials related to the c2012 'White House' project at the Center which was the remodel of the 1910 'Seed House'.

Meeting adjourned at 5:02. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

Dickinson Historic Preservation Commission
Meeting Minutes, October 9, 2018

The Dickinson Historic Preservation Commission convened at the Dickinson Museum Center at 4:05 pm.

Present:

Steve Josephson, Commissioner/Chair, Planner, Stark County
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*

Excused: Jared Twogood, Paige Worley and Walter Hadley.

Due to the lack of a quorum the minutes of the September meeting were not approved.

Steve discussed several local initiatives related to or impacting Historic Preservation.

- Dinos in Dickinson-Bob reported that the committee will meet in October to plan for a meeting with the state Tourism Director.
- Steve discussed parking minimums as an issue that may be address by the Planning and Zoning Commission.

Old Business-Bob reported that CLG coordinator Amy Munson indicated that the state's architectural historian Lorna Meidinger is on extended leave until August of 2019 and thus won't be providing a session at the CLG conference. Bob and Steve discussed possibly adding a report on the Research Station National Register nomination in addition to the session on the Public Library. Amy Munson was polling potential attendees to see if anyone would be interested in a block of rooms discount for the conference, if so Julie at the CVB will assist with arranging that. Also, depending on if there are Thursday night arrivals by attendees the possibility of a small social gathering at the Museum Center was discussed.

New Business-Bob indicated that the Museum Center received a mailing from EBI Consulting related to a Section 106 review for a project planned for 41 E. Villard Street (Jordheim Plaza). The project involves the removal of existing AT&T communication antennas and installing upgraded equipment. The mailing included drawing for the project and review by Steve and Bob did not identify any concerns about the project's impact on any historic structures.

Meeting adjourned at 5:02. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

Dickinson Historic Preservation Commission
Meeting Minutes, November 14, 2018

The Dickinson Historic Preservation Commission convened at the Museum Center at 4:24 pm.

Present:

Steve Josephson, Commissioner/Chair, Planner, Stark County
Jared Twogood, Commissioner
Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio*
Walter Hadley, Dickinson City Planner, *ex officio*

Excused: Paige Worley.

On motion of Jared and second by Steve the minutes of the September 18 board meeting were unanimously approved. On motion of Jared and second by Steve the minutes of October 9 were unanimously approved.

Local initiatives related to or impacting Historic Preservation.

- Dinos in Dickinson-Bob reported Terri Thiel from the CVB, Peggy O'Brien from Prairie Hills Mall and Rita Ennen from the Public Library have agreed to join the committee which will meet on 11/16 to explore community branding.
- Jared discussed the Downtown Association's search for a new director.
- There was a general informational discussion of the Downtown Improvement District.

Old Business-Bob reported that the Dr. Kris Ringwall, Director of the Research Extension Center has left for a new position. Before his departure Bob obtained, scanned and returned a set of 69 images of the 1992 renovation and restoration work that was performed on the Superintendent's Residence and obtained a copy of the original warranty deed for the Experiment Station property from 1905.

Upon Dr. Ringwall's departure Bob contacted Tim Faller who was named Acting Director of the Research Center and asked for access to the residence for photos of it in an un-occupied state. Mr. Faller indicated that he was not aware of the National Register nomination being in progress and asked that Bob meet with him and Kevin Matheson, Assistant Director of Facilities to Agricultural Facilities on 11/13. Mr. Faller was unable to attend due to a family emergency but Research Specialist Burt Melchior filled in. From this meeting it became clear that no one in NDSU Facilities was aware of the nomination and Mr. Matheson indicated that the University may choose to not pursue the nomination. Bob explained the research that had been done so far, continuing on a nomination that was begun by Station staff in 1992, and answered some general questions about National Register status. Mr. Melchoir and Mr. Matheson were very accommodating in permitting Bob to photograph the complete interior of the residence. Bob indicated that he would have the interim State Architectural Historian contact Mr. Matheson to provide more National Register information.

New Business-None.

Meeting adjourned at 5:12. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.

**Dickinson Historic Preservation Commission
Meeting Minutes, December 11, 2018**

The Dickinson Historic Preservation Commission convened at the Museum Center at 4:09 pm.

Present: Steve Josephson, Commissioner/Chair, Planner, Stark County, Jared Twogood, Commissioner, Bob Fuhrman, Historic Preservationist/Museum Director, City of Dickinson, *ex officio* Walter Hadley, Dickinson City Planner, *ex officio*

Excused: Paige Worley.

On motion of Jared and second by Steve the minutes of the November 14, 2018 commission meeting were unanimously approved.

Related initiatives related to or impacting Historic Preservation

- Walter presented a concept on downtown building painting that has been employed in some communities. Building owners would be encouraged to select one of several suggested colors with which to paint their building, thus presenting a colorful and vibrant downtown. Walter suggested that designated historic structures (local or national) would not be painted but rather marked with plaques. He also discussed developing the Alley Art Walk concept in concert with this effort to improve the appearance of downtown.
- Jared reported that the new executive director for Downtown Dickinson Association/Dickinson Improvement District will be starting after January 1st.
- The Phat Fish Brewery project which will be located on West Villard in the old NDOT garage/DSU Art Dept. building was discussed. The public art pieces from the office building at the site has been saved and returned to DSU's Art Department. The project possibly being able to access Renaissance Zone support was also discussed.
- Steve reported that he will be working on the scheduled review and update of the city's Renaissance Zone which is due in July. He also discussed the DSU Overlay District.

Old Business

- Bob reported he has contacted the NDSU Experiment Station Dept.'s facility manager, Mr. Matheson, following up on whether the University wants to pursue a National Register nomination for the DREC Superintendent's residence. Bob suggested in his inquiry that the University could opt for Local Landmark status for the main station campus instead, however, no reply has been received.
- Bob reported Amy Munson from the State Historical Society suggested that we arrange for a 9 room block for the April 26 CLG Conference. He has contacted Julie at the CVB for this.
- Commission recruitment – Steve received word that the manager at the Chateau de Mores may be interested in serving on the Commission. Bob reported that there is a possible archaeologist that might be interested and available in the next few months.

New Business

- Jared will try and arrange a time for Commission members to visit the Phat Fish site.
- It was noted that new City Administrator Joe Gaa has asked to be included on the distribution list for Commission meetings.

Meeting adjourned at 5:09. These minutes submitted by Bob Fuhrman, secretary *pro-tem*.